



Aspen  
systems

Total Solutions for  
the Food Industry

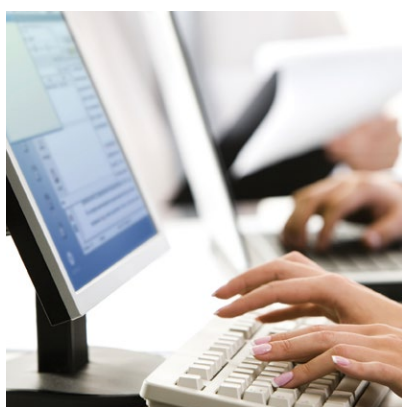
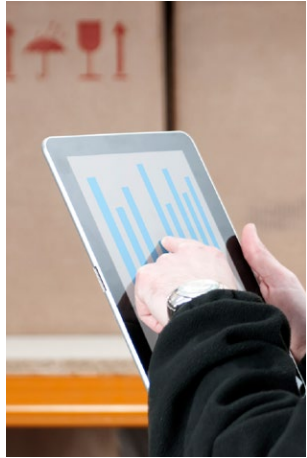


CANOPY MODULES



# Aspen systems

Total Solutions for  
the Food Industry



# Canopy Modules

## *Table of Contents*

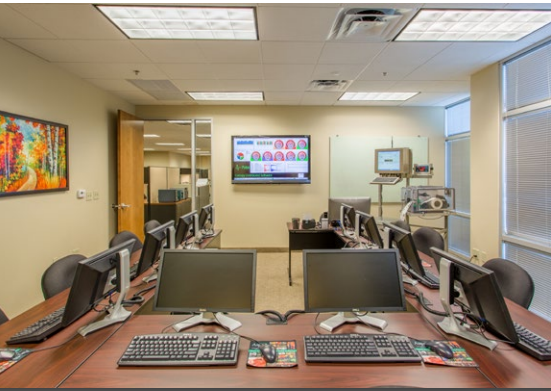
ASPEN SYSTEMS, INC. ....	4
CANOPY.....	6
<b>CANOPY CORE MODULES</b>	
ORDER ENTRY & INVOICING .....	9
PURCHASE ORDER.....	13
INVENTORY CONTROL.....	16
GENERAL LEDGER .....	18
ACCOUNTS RECEIVABLE .....	21
ACCOUNTS PAYABLE .....	24
ASPEN VIEW .....	27
<b>CANOPY OPTIONAL MODULES</b>	
PRODUCTION.....	31
DATA CAPTURE .....	34
SCALES & LABELING .....	37

# Aspen Systems, Inc.

## *Total Solutions for the Food Industry*



Aspen Systems was established in 1988 with the business purpose of providing software and technology solutions for the Food Industry. Aspen's vision was to develop an ERP software solution that would address the specific needs of Manufacturers, Processors, Packers, Distributors, and Wholesalers of food products. To fulfill this goal, Aspen developed its ERP software, Canopy, in collaboration with Leaders within the Food Industry. Combining our own expertise with that of our customers has proven to be a great partnering that continues to result in leading technology solutions.



A key philosophy that has set Aspen Systems apart from its competitors is the emphasis placed on full integration. The Canopy Core system, developed on the Microsoft Windows platform, is the hub of the user interface and data storage and retrieval. Taking advantage of the strengths inherent in the Microsoft SQL database, Canopy is a versatile and powerful system that is customizable to provide customers the exact information they require. Access to real time accurate information is essential to remain competitive in today's climate. Hundreds of standard reports and an embedded report writer are included with the standard Canopy Core software modules, allowing full access to all of your data. Aspen Systems has developed a suite of optional and enhanced application software modules that tie directly to the Canopy Core modules, providing tremendous value to the ERP solution. These modules include tracking, tracing, and warehouse management through barcode technology using scaling, labeling, and wireless scanning. Other additional modules include production, formula recipe management, yielding, EDI, eCommerce, dashboards, document imaging, forecasting, event notifications, customer relationship management, and temperature and humidity monitoring. Because all of the additional modules were designed to work exclusively with the Canopy Core modules, the interface is seamless. This ensures the reliability of the data and provides great labor savings. In contrast, most software companies grow their product offering through acquisition. They offer a solution that is a blend of various products developed separately by various companies. The end result is a patchwork quilt that has obvious divisions and often does not function properly as one system. Aspen has had the luxury of design efforts from the ground up over the past several decades, allowing for a masterpiece tapestry to be woven by the same design team. There are no seams, just one beautiful piece of work that functions as a complete system.



Another crucial concept distinguishing Canopy is that it was developed so that all users would be able to benefit from continuous enhancements. Changes and enhancements made to Canopy are automatically supported in all future releases of Canopy at no additional cost. The Canopy evolution is a combination of customer enhancements and features conceived by the Aspen Team. This philosophy has allowed Canopy to become the most feature rich software available to the Food Industry today. Decades of programming



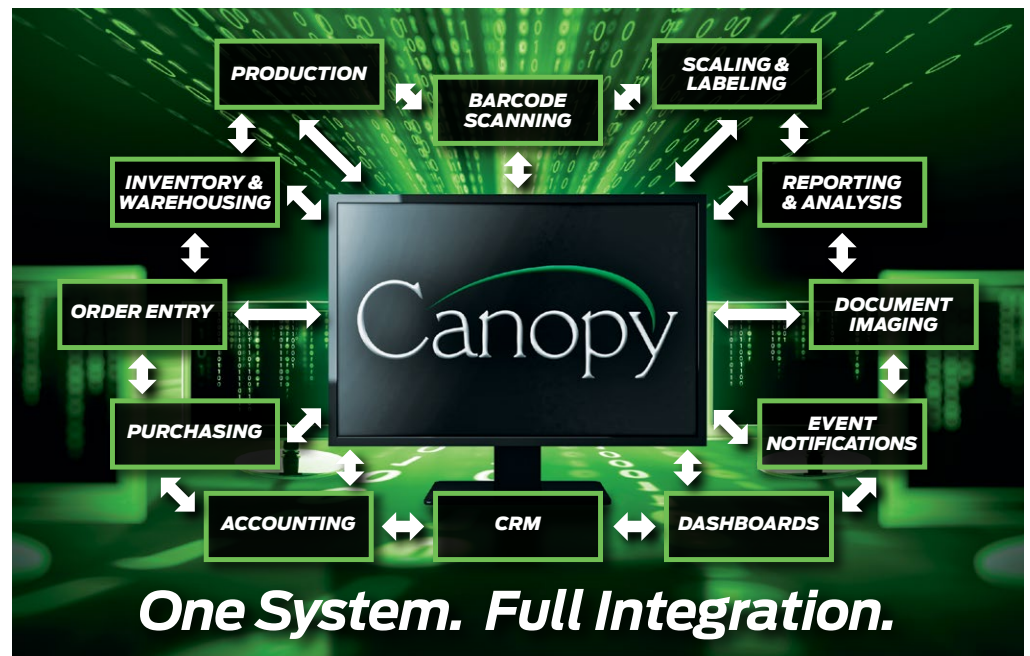


and design have addressed ongoing Food Industry challenges, resulting in comprehensive creative solutions. Aspen System’s customer base is a true Who’s Who in the Food Industry. These leading companies have combined their innovations, grasping the benefits to be derived through cooperative effort. Protecting the integrity of the software so that all users may benefit from continuous releases is an area of great accomplishment at Aspen.

In addition to our software solutions, Aspen Systems also provides hardware and consulting services. Our experienced team of professionals tour your facility to design a customized solution to meet your specific needs. Aspen Systems takes into consideration existing technology and when possible will utilize hardware you already own in an effort to control costs. We tailor all of our solutions to best fit your requirements. Aspen takes full responsibility for the hardware and software that it installs. These services allow us to provide customers with a complete solution designed and implemented by the same company.

The Canopy software is supported by a team of experienced professionals that have an in-depth knowledge of the software and understand the Food Industry. All services, support, training and development are provided from Aspen locations within the United States; nothing is outsourced from another country. Support is available 24/7. Project Managers are assigned to accounts for implementation purposes. These Managers carefully plan and guide installations from start to finish. Training is provided at Aspen’s headquarters in Phoenix and on-site at customer locations. Aspen sets the gold standard for support services. This is evidenced by overwhelming customer loyalty. We understand the value of customer relationships as this has been a cornerstone of our success.

The Aspen Team is dedicated to providing technology solutions that serve our customers’ needs. We identify closely with the industry we serve. We know that our success is intertwined with providing a superior product along with exceptional services. We have established our reputation based on these core values.



# Canopy

AN ASPEN SYSTEMS, INC. PRODUCT  
*Information Technology for the Food Industry*

## What is Canopy?

Canopy is an entirely Windows-based suite of application modules designed for the Food Industry by Food Industry professionals. It was developed to address technology requirements unique to the Food Industry. This fully integrated ERP software solution is authored, sold, and fully supported by Aspen Systems.



Canopy utilizes the latest in Microsoft's development tools and takes full advantage of the powerful Microsoft SQL relational database. Canopy's report writer, Aspen View, gives the user full access to all data in every module. Easily design sophisticated or simple reports to extract the exact information you need and present it in a format that you wish to see. This complements the more than 425 standard reports that are already available in the Canopy Core Modules.

The software runs on the Microsoft Windows Server operating system and is able to support multiple locations and remote users in a virtual environment. The system can run in house or in a hosted environment, giving you many options for powerhouse processing and ease of support. Windows PCs or Thin Clients provide users access to the system.

Converting data from your existing system into Canopy is easily executed through the aid of Excel Worksheets. Learning the software is intuitive as each module has continuity in design and structure. Canopy was built with sophisticated security options and allows modules, menus, screens, and functionality to be restricted by individual users or groups of users.

## Highlights

- **Canopy Core:** General Ledger, Accounts Payable, Accounts Receivable, Purchase Order, Inventory Control, Order Entry, and Aspen View (Report Writer)
- **Canopy Enhanced:** CRM, eCommerce, Document Imaging, EDI, Pulse (*Dashboards*), Event Notifications, Forecasting, Production & Yield Analysis, Data Capture (*barcode scanning and labeling*), Scale Stations (*weighing & labeling*), and Element (*Temperature, Humidity and other Device Monitoring*)
- Inventory Control
  - Warehouse management
  - Slotting
  - Lot tracking and tracing
  - Aging
- Order Entry
  - Order call lists
  - Customer order guides
  - Credit card processing
  - Customer product pricing
  - Price quotes
- Sales Tools
  - Sales analysis
  - Customer and product profitability
  - Commission reporting for salespersons and brokers
  - Promotions
  - Rebates
  - Unlimited product costs and cost formulas
- Accounts Payable
  - Bank reconciliations
  - Check writing
  - Positive pay transmittal files
  - ACH
  - Wire transfers
- Purchasing
  - Vendor order guides
  - Purchase advice reporting
  - Automatic PO creation
  - Rebate tracking
- General Features
  - Foreign currency and exchange rates
  - Faxing and email made easy
  - Remote access
  - Dynamic search
  - Customized business forms
  - Report scheduler

# SELECTED FEATURES OF CANOPY

## Reporting

Canopy comes with hundreds of standard reports. Most reports have multiple options for sorting, ranges, starting and ending dates, and printing data in summary or detail. All reports in Canopy have the option to be printed to your printer or screen, emailed, or exported to a number of file formats such as Word, Text, Excel, PDF, Tiff, and HTML. When a report is run to the screen, a wide variety of searching and navigation tools are automatically provided. This allows you to zero in on the information that you are looking for. In addition, all reports with setup options have the ability to store your report parameters so they do not have to be keyed in each time you run the report. Many reports can be scheduled to run automatically on a certain day and time. For example, you can automatically run and email a sales report to each salesperson with their customer sales for the previous week.

Tuesday, January 17, 2023 02:40 PM

Canopy Demo Database  
**Customer Profitability Report**

Page: 1

Product Code Category	Description	Sales Quantity	U/M	Line Total	Promotion	Net	Line Cost	Gr. Margin Margin %
<b>Customer: 1000 Walmart Distribution Center - East</b>								
1234 Main Street Allentown, PA 18104								
735100-1	Almonds Sliced - 6/30oz Case	50.00	CS	2,666.50	.00	2,666.50	2,057.50	609.00 22.84%
7043	Nuts & Seeds							
735100-1	Customer Rebates		CUST EXP	.00	.00	.00	100.00	-100.00
7043	Nuts & Seeds							
Product Totals:		50.00	CS	2,666.50	.00	2,666.50	2,157.50	509.00 19.09%
999901-1	Freight Expense		CUST EXP	.00	.00	.00	45.00	-45.00
9902	Customer							
999902-1	Store Stock Charge		CUST EXP	.00	.00	.00	66.66	-66.66
9902	Customer							
999903-1	Breakage Allowance		CUST EXP	.00	.00	.00	79.99	-79.99
9902	Customer							
999904-1	Salesman Commission		CUST EXP	.00	.00	.00	50.00	-50.00
9902	Customer							
999905-1	Invoice Cash Discount		CUST EXP	.00	.00	.00	53.33	-53.33
9902	Customer							
999906-1	In Store Sample Promotion		CUST EXP	.00	.00	.00	200.00	-200.00
9902	Customer							
Customer Totals:		50.00	CS	2,666.50	.00	2,666.50	2,652.48	14.02 0.53%
Grand Totals:		50.00	CS	2,666.50	.00	2,666.50	2,652.48	14.02 0.53%

## Dynamic Search

Aspen Systems has developed a very fast and efficient method to find data in Canopy called Dynamic Search. Dynamic Search analyzes multiple fields in a table simultaneously in order to find the precise information that you are looking for. For example, when searching for products, any part of the product code, description, category, brand etc. can be entered in any order to find a particular product. As shown in the example, entering the characters "ket hei tom" in any order would find all ketchup products with the Heinz brand in the tomato product category. Dynamic Search is available when looking for customers, products, vendors, and General Ledger codes, etc.

Product Search

First Letter in Description: Any A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Sequence:  Category  Alpha Name  Product Code  UPC Code  Classification Code

Description:

Category:

Starting Product Code:

Ending Product Code:

Brand Name:

Warehouse:

Wildcard:

Quantity:

UPC:

Dynamic:

Dynamic Field:

Dynamic Search:

Code	Description	Category	Description	Brand	Avl Stk	PD's	U/M	PO Del Date
780100	Ketchup Fancy, 33% - 12/20oz Bott...	Tomato Products	Tomato Products	Heinz	62.00	85.00	CS	6/2/2023
780120	Ketchup 33% - 6/10oz Bottle Case	Tomato Products	Tomato Products	Heinz	3.00	0.00	CS	
780130	Ketchup Volume Pack - 3 Gallon Case	Tomato Products	Tomato Products	Heinz	2.00	0.00	CS	
780150	Ketchup 33% - 24/14oz Bottle Case	Tomato Products	Tomato Products	Heinz	4.00	0.00	CS	

Buttons: Search, Select, Save Search Settings, Cancel

# SELECTED FEATURES OF CANOPY

## Security

Canopy has many options available to limit the access of a user to any selected areas of the system. Security can be setup by module, screen, user, user groups and function. Users can be put into Groups and then security defined for the Group. When a new employee joins your company, you only have to put them in a Group to setup their security. Security options include setting up a password before a user is allowed to perform a particular function. The system has the ability to log secured functions, such as changing prices on an order. The log can be set to record old prices and new prices, when the price was changed, and which user authorized the change.

The screenshot displays four overlapping windows from the Canopy security configuration interface:

- Screen Security By User Group:** Shows a dropdown for 'User Group' set to 'Canopy Demo Unrestricted'. A table lists various screens with columns for 'Lock', 'Invisible', and 'Log'.
- Security By Function:** Features a search field containing 'IC'. A table lists functions with columns for 'Module', 'Function', and 'Description'. The function 'Add New In-Transit Transfer Product' is highlighted.
- Users and Groups:** A table showing user groups. The 'Canopy Demo Restricted Group' is listed with 'Lock' set to 'Yes', 'Invisible' to 'Yes', 'Log' to 'No', and 'Password' to 'No'.
- Security by Screen:** Shows a search field with 'IC' and a 'Module Filter' checkbox. A table lists screens for the 'IC - Inventory Control' module, such as 'Inventory Adjustment Accept'.



# Order Entry & Invoicing

## CANOPY CORE MODULE

### Comprehensive, Flexible and Intuitive Ordering and Invoicing

Whether your business employs inside, outside, or remote salespersons to take orders, Canopy's Order Entry and Invoicing functions are the solution for you. Canopy also has an optional EDI module to map purchase orders sent electronically from a customer directly into Canopy's Order Entry module. Invoices can be converted to an EDI format and sent back to the customer at invoicing time.

Canopy's pricing module has a multitude of ways to handle pricing and you can create as many customer product prices as you need. Define your own pricing columns and rows, then indicate where your customers are priced in the matrix. Create a product price by using its market cost and mark it up or down by a percentage, a dollar amount, or both at the same time. Discount product prices by a dollar amount or percentage off with quantity breaks. Setup customer special and contract prices by a date range. Price a product by the pound, kilogram, case, pallet, or piece, all at the same time. Set up pricing so that the customer is charged more if you have to break a case. Create promotions, discounts, and rebates by a date range.

Order Entry comes with a multitude of functions, including easy customer lookup using dynamic search options. Order Entry performs credit checks and will automatically put an order on hold if the customer is outside the terms or over the credit limit. Setup a minimum order dollar amount, gross profit dollar, or weight that must be met before an order can be saved. Order guides and recurring orders are available for customers who generally order the same products. Use Order Tracking to build a call sheet for collecting orders each day for inside and outside salespersons. Define push products for items that are on sale. Customize the Order Entry screens by user to show what

## Highlights

- Order Tracking generates a list of customers to call each day so no customer is forgotten
- Create unlimited customer product prices including
  - Specials
  - Contract prices
  - Grouping of customers and products together for common pricing
- Create promotions and discounts using date ranges
- Create and manage customer price quotes
- Setup unlimited customer contacts for faxing and emailing of
  - Price lists
  - Order confirmations
  - Statements
  - Invoices
  - Shipping and weight manifests
- Use Customer Order Guides to reduce order entry time
- Order Guides may be used as Price Sheets which can be faxed or emailed to a customer
- Supports foreign currency and exchange rates for international sales
- Setup automatic miscellaneous order charges for
  - Delivery fees
  - Fuel surcharges
  - Sales tax, etc.
- Print a wide variety of profitability reports by date ranges, in summary or detail for
  - Customers
  - Salespersons
  - Products
  - Categories
  - Classes
- Manage product shorts on one easy to use screen
- Optional EDI interface is available to receive purchase orders electronically
- Real Time Routing allows for reassignment if your routes are overloaded by
  - Total pallets
  - Cubes
  - Weight
- Maintain customer specific and global messages which print on
  - Pick sheets
  - Invoices
  - Shipping manifests
  - Picking labels, etc
- Calculate salesperson and broker commissions and customer rebates.
- Reserve products to be purchased by certain customers only.

information is important to see. When entering a product on an order, show the current inventory levels for the product, the purchase orders that are on order for the product with the expected arrival date, other customers who have open orders for the product, what inventory is in alternate warehouses, the current customer price, gross margin, market price, and the last four order quantities, units of measure, and dates that the customer purchased the product. Reserve or link a purchase order with a customer order. When the order is complete, fax or email an order confirmation to the customer, print a pick sheet, cutting ticket, picking label, or pull sheet. Easily edit the order if the customer calls back later and adds more products onto the order or has other changes.

When the order is filled, use Catchweight Entry to fill individual case or piece weights. Use the Shortage Adjustment program to allocate short products to customers. Use the Real Time Routing function to adjust the deliveries for each route. Print invoices, shipping manifests, bills of lading, weight sheets, route manifests, driver delivery logs, and fill rate reports.

Compute salesperson and broker commissions based on percent of sales, gross profit, gross profit percent, dollars per case, cents per pound, or cents per kilogram. Compute commissions only on paid invoices. Multiple salespersons and brokers can receive commissions on the same customer at the same or different commission rates.

Canopy offers true customer profitability reporting. While many software systems offer simplified sales reporting, Canopy actually tracks additional costs and expenses of doing business with each customer. These costs include salesperson and broker commissions, customer rebates, store stocking charges, freight, cash term discounts, leaker allowances, and other expenses you may incur, such as sample giveaways.

Canopy is rich in sales reporting. Print customer and product sales reports by customer, salesperson, class, product, or category, in detail or summary format, by date range or fiscal period. Rank your customers and products from highest to lowest by pounds, kilograms, cases, dollars, or gross profit. Print movement, profitability, and comparative sales reports.

## SELECTED FEATURES OF ORDER ENTRY & INVOICING

### Order Entry

The Order Entry screen allows you to take an order from a customer while you are talking with them over the phone, from a faxed document, remotely, or in person. Each user can manage the fields they wish to display in the Order Line screens. Push, discontinued, and special order products appear in different colors. Miscellaneous fees such as fuel surcharges, freight, same day delivery charges, and sales tax etc. can be added onto an order automatically or on demand – plus much, much more.

The screenshot displays the 'Order Entry - [Order Entry]' window. At the top, it shows the customer '11001 - Hotel Westcourt' and order number '2038'. The interface includes a menu bar (File, Edit, Default, Color, Security, Logs, Reports, Company, Options, DayStart, Help) and a toolbar. Below the header, there are sections for 'Entry Options', 'Display Options', and 'Matrix Sort Options'. The main area is a table with columns for Product, Description, Q-Qty, U/M, Stk Qty, Price, Market Cost, U/M, Pack By, and AvAIL U/M. The table lists various products like Ground Beef, Top Sirloin Steak, Flank Steak, Beef Franks, Yellow Sliced American Cheese, Shrimp in Bag Tail, Scallops Gourmet Fz, Hawaiian Grouper Fillet, Chicken 4Pc, Chicken Gizards, and Turkey Breast CKD. Below the main table, there are sections for 'Hide Options', 'Hide Prices', 'Price Grid', and 'Add Product'. At the bottom, there are buttons for 'Save', 'Cancel', 'Delete', and 'Change Tracking', along with a status bar showing 'Enter sales orders' and user information.

# SELECTED FEATURES OF ORDER ENTRY & INVOICING

## Order Tracking

The Order Tracking screen allows you to create a list of customers who need to be called each day to collect their orders. As orders are being placed, the Order Tracking screen is updated automatically. At any point, your sales manager can list who has placed an order, which customers did not have an order today, and which customers still need to be called.

Tuesday, January 17, 2023  
02:53 PM

**Canopy Demo Database**  
**Order Tracking Report**

Page: 1

Parameter Name	Report Parameter Setting
Warehouse	Phoenix
Sort By	Time
Date	05/31/2023 to 05/31/2023
Starting Time	00:00 AM
Starting Time	11:59:59 PM
Order Status	1 - Order / Pick Entered to 11 - Invoice Entered

Customer Code	Customer Name	Status/Comments	User	Delivery Date	Time	Route
1000	Walmart Distribution Center - East	Ordered	steve	06/21/2023	07:30 AM	100
11001	Hotel Westcourt	Ordered	Steve	05/31/2023	08:00 AM	14
11087	Church's Distributors	Ordered	Steve	05/31/2023	08:10 AM	13
900	Agri Foods	Ordered	Steve	05/31/2023	08:15 AM	1
11059	Cafe On The Lakes	Ordered	steve	06/01/2023	09:00 AM	10
11002	El Conquistador Resort	Ordered	admin	06/01/2023	10:00 AM	14
11165	Diamond Back Steakhouse	Ordered	Steve	06/01/2023	10:30 AM	16
11362	Europe At Night	Ordered	admin	06/01/2023	10:45 AM	15

## Sales Analysis

Canopy comes with a multitude of sales analysis reports. These reports can be run by date range, summarized by fiscal period, printed in detail or summary, and show profitability, etc.

Tuesday, January 17, 2023  
02:58 PM

**Canopy Demo Database**  
**Customer Profitability Report**

Page: 1

Parameter Name	Report Parameter Setting
Sort By	Customer Code
Customer Code	900 to 900
Date	01/01/2023 to 05/31/2023
Break by Customer Ship-to	No

Product Code Category	Description	Sales Quantity	U/M	Line Total	Promotion	Net	Line Cost	Gr. Margin Margin %
<b>Customer: 900 Agri Foods</b> 220 North West Street Postville, IA 52162								
100025-1	Carrot Sticks - 4/5# Case	250.00	CS					
1050	Processed							
405500-1	Top Sirloin Steak Choice -	80.00	LB					
4001	Beef - Ready	2.00	CS					
773602-1	Granulated Beet Sugar - 50#	500.00	LB					
7004	Baking Supplies	10.00	BAG					
735100-1	Almonds Sliced - 6/30oz Case	75.00	CS					
7043	Nuts & Seeds							
Customer Totals:		10.00	BAG					
		327.00	CS					
		580.00	LB					
Grand Totals:		10.00	BAG					

Tuesday, January 17, 2023  
03:07 PM

**Canopy Demo Database**  
**Product Sales Analysis**

Page: 1

Product Code	Product Description	Stock Quantity	U/M	Total Sales	Total Cost	Gross Profit	Gross Profit %	Average Unit Price	Average Unit Cost	Avg Unit Gross Profit
<b>Category: 1010 Vegetables</b>										
197.97		155.43	43.98%	35.34	19.80	15.54				
184.00		67.10	26.72%	25.11	18.40	6.71				
197.97		155.43	43.98%	35.34	19.80	15.54				
184.00		67.10	26.72%	25.11	18.40	6.71				
381.97		222.53	36.81%							
1,289.25		200.99	13.49%	11.38	9.84	1.53				
1,289.25		200.99	13.49%	11.38	9.84	1.53				
255.00		107.70	29.69%	24.18	17.00	7.18				
255.00		107.70	29.69%	24.18	17.00	7.18				

Tuesday, January 17, 2023  
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**Canopy Demo Database**  
**Customer Sales Report**

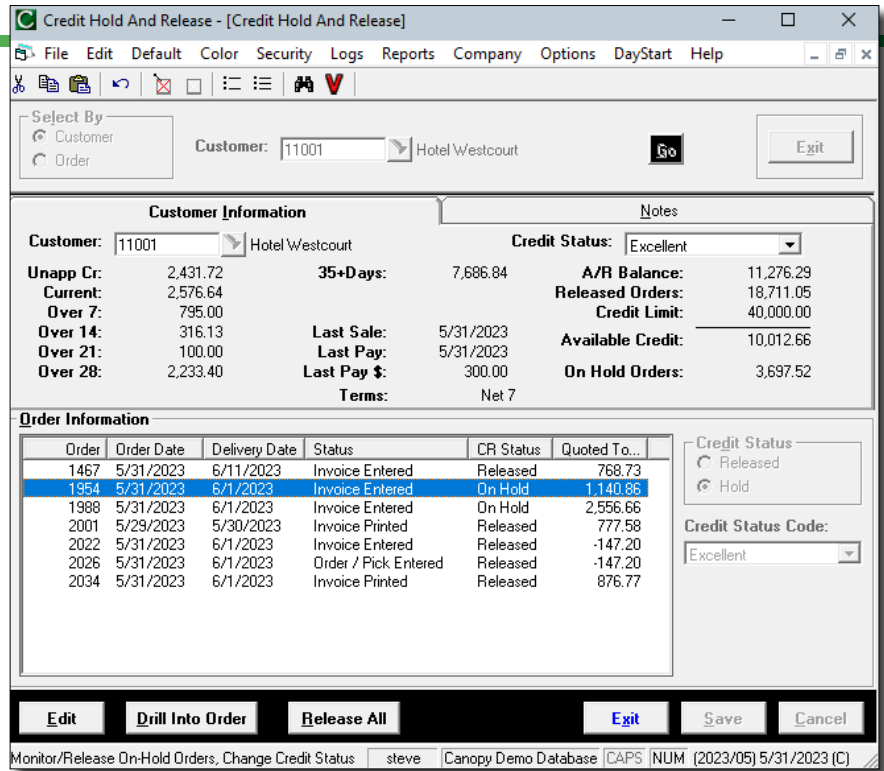
Page: 1

Category	Description	Quantity	Sales	PTD Cost	GP	GP %	Quantity	Sales	YTD Cost	GP	GP %
<b>Salesperson: 1020 Scott Anderson</b>											
<b>Customer: 900 Agri Foods</b>											
1050	Processed Produce	250.00	6,717.50	4,450.00	2,267.50	33.8%	250.00	6,717.50	4,450.00	2,267.50	33.8%
---Produce Totals:		250.00	6,717.50	4,450.00	2,267.50	33.8%	250.00	6,717.50	4,450.00	2,267.50	33.8%
4001	Beef - Ready Trim	80.00	312.40	257.78	54.62	17.5%	80.00	312.40	257.78	54.62	17.5%
---Meats - Totals:		80.00	312.40	257.78	54.62	17.5%	80.00	312.40	257.78	54.62	17.5%
7004	Baking Supplies	500.00	80.00	89.25	-9.25	-11.6%	500.00	80.00	89.25	-9.25	-11.6%
7043	Nuts & Seeds	75.00	5,094.75	3,086.25	2,008.50	39.4%	75.00	5,094.75	3,086.25	2,008.50	39.4%
---Foods - Totals:		575.00	5,174.75	3,175.50	1,999.25	38.6%	575.00	5,174.75	3,175.50	1,999.25	38.6%
Customer Totals:		905.00	12,204.65	7,883.28	4,321.37	35.4%	905.00	12,204.65	7,883.28	4,321.37	35.4%
<b>Customer: 11088 Appert's Distribution</b>											
1050	Processed Produce	450.00	12,091.50	8,010.00	4,081.50	33.8%	450.00	12,091.50	8,010.00	4,081.50	33.8%
---Produce Totals:		450.00	12,091.50	8,010.00	4,081.50	33.8%	450.00	12,091.50	8,010.00	4,081.50	33.8%
7043	Nuts & Seeds	65.00	4,415.45	2,674.75	1,740.70	39.4%	65.00	4,415.45	2,674.75	1,740.70	39.4%
---Foods - Totals:		65.00	4,415.45	2,674.75	1,740.70	39.4%	65.00	4,415.45	2,674.75	1,740.70	39.4%
Customer Totals:		515.00	16,506.95	10,684.75	5,822.20	35.3%	515.00	16,506.95	10,684.75	5,822.20	35.3%

# SELECTED FEATURES OF ORDER ENTRY & INVOICING

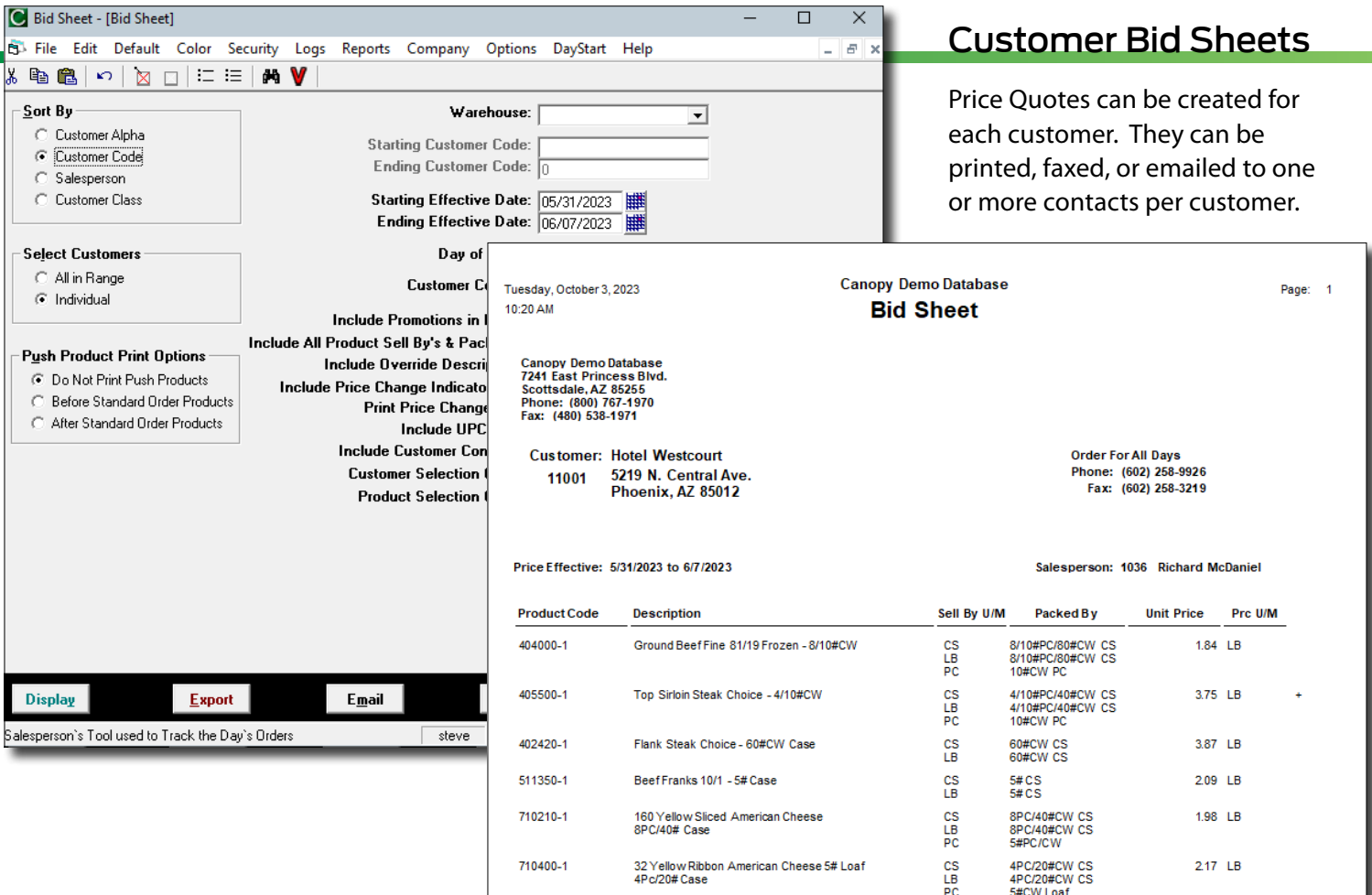
## Credit Hold and Release

Canopy's Order Entry module allows your credit manager to review all orders currently on hold, and the opportunity to manage credit issues on an invoice-by-invoice basis or release credit hold on all orders for a particular customer.



## Customer Bid Sheets

Price Quotes can be created for each customer. They can be printed, faxed, or emailed to one or more contacts per customer.



# Purchase Order

## CANOPY CORE MODULE

### Pull It All Together With Purchasing

Canopy's Purchasing module allows easy entry of purchase orders either manually or automatically. You can keep purchasing history for as long as you wish.

Use Purchase Order Entry or the Purchase Advice Report to create a purchase order. Available product information includes current inventory levels for each product, current customer demand, previous sales history, reorder quantity, critical quantity, packed by, brand, last cost, market cost, last three order quantities, units of measure, and dates that each product was purchased. An Order Guide can be maintained for each vendor and used to quickly create a purchase order.

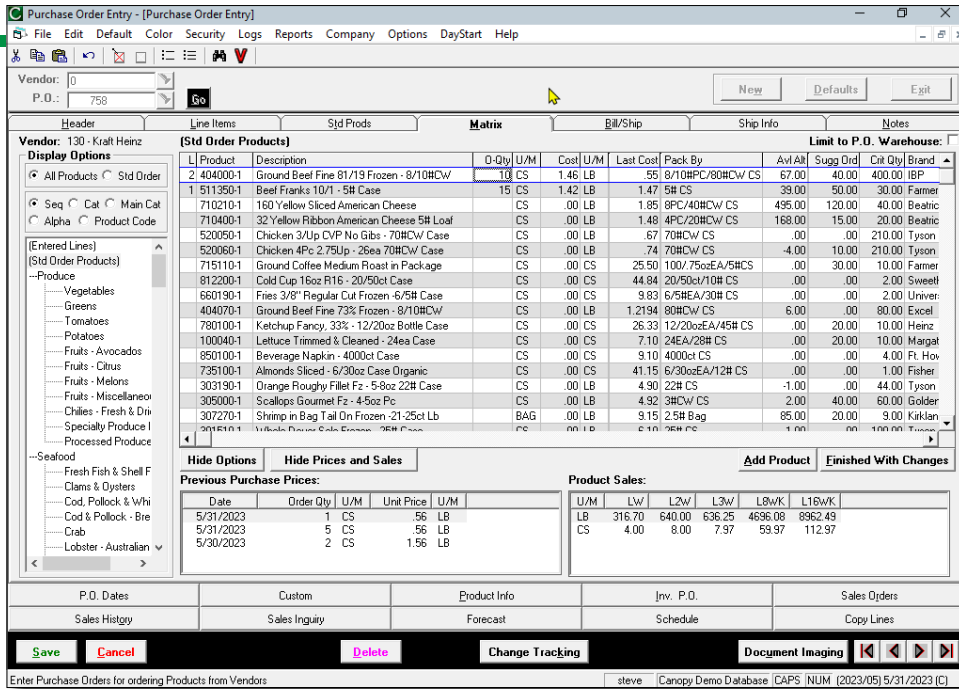
The Purchase Advice Report uses a sophisticated buying formula to automatically create a purchase order. This formula includes current product inventory level, average product demand over a time frame, current open customer orders, order frequency, lead time, and any current open purchase orders. An optimal purchase order quantity is then created automatically for each product you need to purchase.

Purchase orders can be printed, faxed, emailed, or sent electronically using our optional EDI module. Use Purchase Order Charges such as freight, fuel surcharges, and inspection fees to add miscellaneous costs onto a purchase order. These costs are then allocated against the products on the purchase order to maintain a true landed cost. Use vendor promotions and rebates to take advantage of and track vendor deals. Purchase Orders can be scheduled to be received and unloaded in your warehouse dock by date and time. Numerous purchase order reports are available, including: the Purchase Order Receipt Report which facilitates receiving a purchase order; the Purchase Order Report to see the status of your purchase orders; the Purchase Order to Payables Analysis to track the status of A/P invoices entered against a purchase order; the Purchase Order Discrepancy Report to show discrepancies involving quantity, weight, cost, and delay variances.

## Highlights

- Create purchase orders automatically or manually
- Create Vendor Order Guides for products you routinely purchase
- Use re-order codes to set a relationship between your product code and the vendor's code
- Maintain vendor messages and comments for use in purchasing
- Set parameters on vendors such as
  - Minimum order
  - Lead time
  - Cycle time
- Purchase products using a variety of units of measure
- Supports foreign currency and exchange rates for international purchases
- Setup miscellaneous Purchase Order Charges for
  - Freight
  - Inspection fees
  - Delivery charges
  - Unloading fees
- Automatically allocate Purchase Order Charges against the product cost at receipt
- Reserve a purchase order against one or more customer orders
- Use vendor promotions to track
  - Promotions
  - Rebates
  - Vendor deals
- Setup unlimited vendor contacts for faxing and emailing Purchase Orders
- Print a wide variety of buying and purchasing reports
- An optional EDI interface is available to send purchase orders electronically

# SELECTED FEATURES OF PURCHASE ORDER



## Purchase Order Entry

This user-friendly screen will allow you to quickly record the products you are ordering from a particular vendor. You can view the current inventory levels and demand for each product as you scroll from product to product, up and down the screen. The fields shown on this screen can also be customized by user.

## Purchase Advice Report

Does your company have buyers spending the majority of their time trying to figure out exactly what to buy in hopes of maintaining the proper inventory levels? Let Purchase Advice Report do the research for them and automatically create a purchase order, or run it as a suggested buying report. The resulting purchase orders are fully editable after they have been created.

Tuesday, February 7, 2023 04:58 PM

Canopy Demo Database Page: 1

### Purchase Advice Report

Vendor: 130 Kraft Heinz Company Phone: (800) 535-7832 Buyer: 3 Mike Williams

Product Code	Description	Promo	Packed By	Last Promo Cost	4	On Order	U/M	Available	U/M	Sug. Hi-Low	OR DER
Reorder Code			Weight		8	1 - 5		Commit			
Stock Location	Buy	Sell	Discount		16						
UPC Code	Buy End	Sell End	Freight								
Brand Name	Bick/Tier		Cube								
710210-1	160 Yellow Sliced American		8PC/40#CW	1.83	251.74	200.00	LB	2475.00	LB	.00	CS
4010	8PC/40# Case		1.00		203.19	200.00	LB	495.00	PC	81.60	LB
C4110	4/1/2023	.02		Second Quarter	124.69						
90000000710216	Beatrice		1.20								
520060-1	Chicken 4Pc 2.75Up - 26ea		70#CW CS	.72	402.60	210.00	LB	375.49	LB	.00	CS
6010	Ice Pack		1.00		394.73	1050.00	LB	7.00	CS	139.65	LB
F1104	4/1/2023	.02		Second Quarter	414.54	700.00	LB				
90000000520068	Tyson		2.50								
511350-1	Beef Franks 10/1 - 5# Case		5# CS	1.42	35.00	25.00	LB	195.00	LB	.00	CS
3010			1.00		34.38	75.00	LB	39.00	CS	12.50	LB
F1143	4/1/2023	.05		Second Quarter	32.19	50.00	LB	35.00	LB		
10000000511350	Farmer John		.75					7.00	CS		
780100-1	Ketchup Fancy, 33% - 12/20oz		12/20oz EA/4	19.00	8.00	5.00	CS	62.00	CS	.00	CS
7020			45.00		7.25	65.00	CS			2.00	CS
D5117	4/1/2023	1.00		Second Quarter	5.94	10.00	CS				
10000000780107	Heinz		1.35			5.00	CS				
305000-1	Scallops Gourmet Fz - 4-5oz Pc		3#CW CS	4.92	24.28	1500.00	LB	14.75	LB	.00	CS
5020	Medium 3#CW Case		1.00		19.03	150.00	LB	5.00	CS	4.60	LB
F1153	4/1/2023	.00			21.32	30.00	LB	3.00	LB		
90000000305009	Golden Shore		25			24.00	LB	1.00	CS		
307270-1	Shrimp in Bag Tail On Frozen		2.5# Bag	9.15	19.38	50.00	LB	212.50	LB	.00	BAG
5010	Peeled & Deveined 2.5# Bag		1.00		18.44	12.50	LB	85.00	BAG	6.25	LB
F1152	4/1/2023	.00			18.28			15.00	LB		
90000000307270	Kirkland		25					6.00	BAG		

# SELECTED FEATURES OF PURCHASE ORDER

## Purchase Order Reporting

Canopy comes with many purchasing, buying, and receiving reports. The Buyer Stock Status and Purchase Order Receipt Report are shown here.

**Buyer Stock Status Report - [Buyer Stock Status Report]**

File Edit Default Color Security Logs Reports Company Options DayStart Help

Warehouse: Phoenix

Starting Vendor Code: 130

Ending Vendor Code: 130

Cost Option: Market Cost

Purchasing Agent:

Sales Date Ranges:

Current:	From:	To:
05/31/2023	05/24/2023	06/06/2023
Column 1:	05/17/2023	05/30/2023
Column 2:	05/10/2023	05/23/2023
Column 3:	05/03/2023	05/16/2023
Column 4:	04/26/2023	05/09/2023
Column 5:	04/19/2023	04/25/2023
Column 6:	04/12/2023	04/18/2023
Column 7:	04/05/2023	04/11/2023
Column 8:	03/29/2023	04/04/2023
Column 9:	03/22/2023	03/28/2023
Column 10:	03/15/2023	03/21/2023
Column 11:	03/08/2023	03/14/2023
Column 12:		

Columns For Average: 12

Product Selection Codes:

Include Vendor Notes:

Include Vendor Notes Prompt:

Standard Products Only:

Page Break By Vendor:

Include Zero Sales / Inventory:

Short Calculation

Column to Use: 1

Variance Allowed:

Quantity to Print

Stock Quantity

Alt Quantity

Case Quantity

Date Selection

Order Date

Delivery Date

Invoice Date

Display Export

Prints a status of products sold for a buyer for 12 date ranges

Tuesday, February 7, 2023 05:18 PM

Canopy Demo Database

### Buyer Stock Status Report

Page: 1

Product Code	Product Description	Packed By	Block	Stock	Tier	Wgt	Cn	Avg	Market	Cost	U/M	Qty On Hand	Qty On Order	Due Date	Short	Col 1	Col 2	Col 3	Col 4	Col 5	Col 6	Sup. Time	
<b>Vendor: 130 Kraft Heinz Company Phone: (800) 535-7832</b>																							
100040-1	Lettuce Trimmed & Cleaned	24EA/28#	C4123	8	7	1.12	28	7.3586	7.55	CS		323	20	05/30/23	1	8.75	6	27	8	7	12	2	39.20
103130-1	Tomatoes Loose Bulk Pack	25# CS	D2999	9	25	1		9.25	9.65	CS		85	18	05/30/23	0	10	2	9	7	15	2	15.07	
305000-1	Scallops Gourmet Fz - Medium	3#CW Case	F1153	0.03	1	4.92		4.92	4.95	LB		17.75	1704	05/30/23	0	48.55	2.95	21.2	15.5	31.5	3.05	91.72	
307270-1	Shrimp in Bag Tail On Peeled & Deveined	2.5# Bag	F1152	0.03	1	9.15		9.15	9.00	LB		227.5	62.5	05/30/23	0	30	7.5	17.5	20	35	5	15.82	
404000-1	Ground Beef Fine	8/19#	F1999	0.03	1	7.462		7.462	1.55	LB		6823.4	4080	05/30/23	0	1037.7	79.2	719.5	556.75	1334.5	235.67	17.46	
405500-1	Top Sirloin Steak Choice -	4/10#PC/40	F1188	0.03	1	3.12		3.12	3.40	LB		2132.74	1200	05/30/23	0	480.96	201.5	283.3	159.25	400.1	123.2	13.73	
511350-1	Beef Franks 10/1 - 5# Case	5# CS	F1143	0.03	1	1.47		1.47	1.75	LB		230	150	05/30/23	0	40	10	35	35	65	20	12.00	
520060-1	Chicken 4Pc 2.75Up - 26ea	70#CW Case	F1104	0.03	1	7.353		7.353	7.5	LB		375.49	1960	05/30/23	0	561.65	141.25	347.7	490.5	634.19	212.4	5.73	
528200-1	Turkey Breast CKD Deli	2#PC/16#	C4115	0.03	1	1.6478		1.6478	1.70	LB		1251.25	320	05/30/23	0	197.6	33.4	116.9	183	241.6	63.2	10.25	
710210-1	160 Yellow Sliced American	8PC/40#	C4110	0.03	1	1.5409		1.5409	1.60	LB		2475	400	05/30/23	0	387.35	81.2	211.95	245.35	332.75	41.2	19.72	
1.75	PC	85.5	170	28	41.1	61.720	59.8	41.25	42.5	0	82.3	39.5											
28.00	CS	71	8	05/30/23	0	10	3	10	7	6	3	13.35											
20.00	CS	62	85	05/30/23	0	10	2	10	8	12	1	24.16											
Stats:	BAG	91	25	587	1731																		
	CS	807	865																				
	LB	14389	10016																				
	PC	665	108																				

Tuesday, February 7, 2023 05:34 PM

Canopy Demo Database

### P.O. Receipt Report

Page: 2

Vendor: 130 Kraft Heinz Company

Purchase Order: 751

Purchase Order Date: 5/31/2023

Required Date: 6/1/2023

Delivery Date: 5/31/2023 11:30 AM

Received	Expected	U/M	Location	Product Code / Reorder Code	Description	Current On Hand	U/M	Unit Cost
1050.00	15.00	LB	F1104	520060-1 / 6010	Chicken 4Pc 2.75Up - 26ea 70#CW Case	375.49	LB	.76
		CS	C4123	100040-1 / 2010	Lettuce Trimmed & Cleaned - 24ea Case	323.00	CS	7.10
		LB	F1999	404000-1 / 1010	Ground Beef Fine 8/19 Frozen - 8/10#CW	6823.40	LB	1.45
		CS	D2999	103130-1 / 2020	Tomatoes Loose Bulk Pack - 25# Case	85.00	CS	9.15
Total Freight:						0.00		
Total Weight:						2,745.00		
Total Lines:						4		
Date Received in						/ /		
Received By:								
Total Receiving						45.00	CS	
						2250.00	LB	

# Inventory Control

## CANOPY CORE MODULE

### Canopy's Inventory Control Pays You Back

Canopy Inventory Control module allows you to maintain and inquire on products, warehouses, categories, and inventory. Supporting codes are also maintained and include unlimited units of measure, process codes, classification codes, slotting locations, brand codes, lot hold codes, box tare codes, nutrition fact codes, and allergens. All of the detailed history transactions for each product can be kept for as long as you like.

Perform all of your inventory and warehouse functions, including receiving, warehouse slotting, adjustments to your inventory with reason codes, physical inventory, cycle counting, and transfer Inventory from one warehouse to another warehouse. Canopy can track shrinkage in receipt of combos. Track inventory for finished, raw material, packaging, and by-products. Group your products into user defined product categories. Track inventory by lot or serial numbers for selected products or for all products. Record country of origin labeling (COOL) information. Track the inventory of each product by two units of measure at the same time, such as pounds or kilograms and cases, gallons and containers, boxes and pallets, etc. Setup as many buying and selling units of measure per product as you wish; Canopy tracks the inventory for catch weight and even weight products flawlessly. Create and use as many different product costs and cost formulas as you wish, such as the average, last, market, burden, warehouse, accounting, freight, yellow sheet, and landed costs. Store multiple pictures and product specification sheets for each product. Setup unlimited product notes, ingredients, product substitutes, and maintain the inventory for those products that are cut or made from another product. Make use of a large number of standard inventory reports designed to provide you with precisely the data you're looking for... such as Inventory Stock Status, Overstock Reporting, Inventory Value, Product Movement, Product Demand, Lot Recall, Inventory Aging, and Inventory Expiration Reporting.

## Highlights

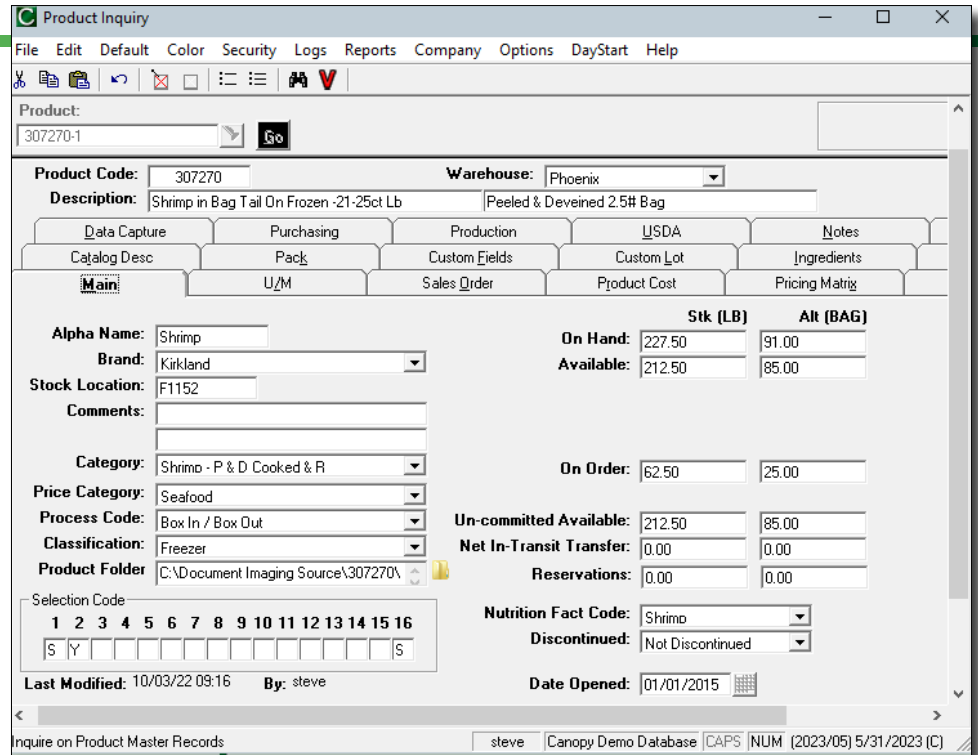
- Perform all warehousing functions, including:
  - Receiving
  - Physical inventory
  - Warehouse transfer
  - Slotting
  - Inventory adjustments
- Easily maintain and inquire on all products
  - View current inventory levels including available to sell and on hand
  - View detailed history, purchasing, demand, and costing
- Track inventory by two units of measure per product at the same time
- Track inventory by
  - Cases
  - Boxes
  - Pallets
  - Pounds
  - Kilograms
  - Gallons
  - Eaches
  - Pieces
- Keep flawless inventory for catch weight and even weight products
- Order, sell, and price a product using an unlimited number of units of measure
- Unlimited cost calculations available to arrive at landed cost, including:
  - Weighted average cost
  - Last received
  - Produced cost
- Include user defined add on costs in your calculation such as
  - Market
  - Burden
  - Warehouse
  - Freight
  - Unloading
  - Inspection fees
- Track product inventory by serialized lots
- Easily manage your inventory across multiple warehouses
- Automatically convert foreign currency costs to your default cost during the receiving process



# SELECTED FEATURES OF INVENTORY CONTROL

## Product Inquiry

Product Inquiry shows a vast amount of information for a particular product. See a product's current on hand inventory, available to sell inventory, and the total on order quantity from the Purchase Order module. Various tabs and buttons show the customers who have open orders for the product, open purchase orders, open production entries, detail sales history, sales history summarized by fiscal period for the current year, previous year, last 8 days, and 8 weeks. If lots are tracked for the product, you can see the open lots with inventory or drill into the data for a lot and review all of the detailed transactions.



## Inventory Reporting

Canopy provides a vast number of product reports. Shown here are the samples of the Stock Status, Product Movement, and Pallet Balance Reports.

Monday, February 13, 2023 10:11 AM

Canopy Demo Database Page: 1

### Product Movement Report

Product Code	Product Description	On Hand	U/M	Average Last Four Weeks	05/01/2023 to 05/31/2023	04/01/2023 to 04/30/2023	03/01/2023 to 03/31/2023
100040-1	Lettuce Trimmed & Cleaned - 24ea Case	323.00	CS	13.25	53.00	28.00	25.00
103130-1	Tomatoes Loose Bulk Pack - 25# Case	85.00	CS	7.25	30.00	32.00	21.00
305000-1	Scallops Gourmet Fz - 4-5ozPc Medium 3#CW Case	17.75	LB 6.00 CS				
307270-1	Shrimp in Bag Tail On Frozen -21-25ct Lb Peeled & Deveined 2.5# Bag	227.50	LB 91.00 BAG				
404000-1	Ground Beef Fine 81/19 Frozen - 8/10#CW	6823.40	LB 84.00 CS				
405500-1	Top Sirloin Steak Choice - 4/10#CW	2132.74	LB 54.00 CS				

Monday, February 13, 2023 10:16 AM

Canopy Demo Database Page: 1

### Pallet Balance Report

Pallet Date	Pallet ID / Lot	Product Code	Product Description	Location	Available Stock Qty	U/M	Available Alt Qty	U/M
05/31/2023	00000177	33113-1	Ribeye Beef Roll Steak - 50#CW Case	C3105	345.10	LB	7.00	CS
Product Totals:					345.10	LB	7.00	CS
05/31/2023	00000276	404070-1	Ground Beef Fine 73% Frozen - 8/10#CW	F1999	441.00	LB	6.00	CS
Product Totals:					441.00	LB	6.00	CS

Monday, February 13, 2023 10:32 AM

Canopy Demo Database Page: 1

### Stock Status Report

Stock Loc	Product Code	Product Description	Available	On Hand	U/M	Critical	On Order	PTD Sts Qty	YTD Sts Qty	Lst Pur Lst Sal	Ord
F1153	305000-1	Scallops Gourmet Fz - 4-5oz Pc Medium 3#CW Case	14	17	LB 6 CS	60*	1,704	100	420	05/31/23	
F1152	307270-1	Shrimp in Bag Tail On Frozen -21-25ct Lb Peeled & Deveined 2.5# Bag	212	227	LB 91 BAG	9	62	82	362	06/02/23	
F1999	404000-1	Ground Beef Fine 81/19 Frozen - 8/10#CW	5598	6823	LB 84 CS	400	4,080	3128	12192	05/22/23	
F1188	405500-1	Top Sirloin Steak Choice - 4/10#CW	1932	2132	LB 54 CS	120	1,200	1162	4967	05/31/23	
F1143	511350-1	Beef Franks 10/1 - 5# Case	195	230	LB 46 CS	30	150	140	640	05/31/23	
F1104	520060-1	Chicken 4Pc 2.75Up - 26ea 70#CW Case Ice Pack	375	375	LB 7 CS	210	1,960	1610	8453	06/01/23	
C4115	528200-1	Turkey Breast CKD Deli Style	1221	1251	LB	48	320	548	3456	06/01/23	

# General Ledger

## CANOPY CORE MODULE

### General Ledger and Financial Reporting

Canopy's General Ledger module allows account types, the chart of accounts, fiscal periods, budgets, and non-financial data types to be defined. All of Canopy's modules can post directly to the General Ledger. Detail history can be kept for an unlimited number of years.

Maintain the General Ledger chart of accounts and Inquire for any current, future, or historical period. Run multiple companies with intercompany payables, create divisions or departments. Combine companies together for consolidated reporting. Set up simple or complex budget parameters. Automatically allocate a source account to many destination accounts based on percentage parameters. Set up recurring and automatic reversing entries. Make manual journal entries or import journal entries from another source. Postings to accounts with divisions automatically roll up to a master account. Print a variety of standard General Ledger Reports. Automatic closing entries are made when the fiscal year is closed.

Use Canopy's Financial Report Writer to create as many financial reports as you need, such as Income Statements, Balance Sheets, Cash Flow Statements, and General Reports. Define your own columns, rows, headers, footnotes, and schedules on a report. Consolidate companies, print division or department statements with roll ups. Non-financial data fields can be setup and used to report pounds, kilograms, cases, and labor hours, etc. per fiscal period. Calculate the average price per pound or expenses per labor hour. Calculate percentages and variances. Choose your own fonts and colors. All reports created with the Financial Report Writer allow drill down into the data.

## Highlights

- General Ledger account inquiry includes a drill down into the transaction data
- Specify the starting and ending dates for each accounting period
- Print statements for multiple companies, divisions, or departments
- Print a variety of standard reports, including:
  - General Ledger Report for printing a trial balance
  - General Ledger Worksheet, which provides assistance in making adjusting journal entries
  - General Ledger Current Period Report showing postings made in any period
  - The General Ledger Journal Recap Report displaying all the accounts posted to a particular journal from any module in the system
  - The Budget Report to analyze budget data compared to actual postings
- Use the Financial Report Writer to create your own reports:
  - Define your own columns, rows, headers, footnotes, fonts, colors, schedules, variances, percentages, and calculations on a report
  - Incorporate the number of pounds, kilograms, cases, labor hours, etc. on your financial statements
- Make General Journal entries on the fly taking advantage of
  - Repeating descriptions
  - Future postings
  - Automatic reversals
  - Ability to import journal entries from outside sources
- Sophisticated budget maintenance
  - Automatically generate budgets based on historical activity
  - Import budgets from outside sources
  - Incorporate budgets in statements and compare budgets to actual postings with variances for any accounting period
- Set up automatic postings for recurring entries
- Set up automatic allocations of an account's ending balance to post to designated accounts
- Keep detail transactions for as long as you wish

# SELECTED FEATURES OF GENERAL LEDGER

## General Ledger Account Inquiry

The Account Inquiry function in the General Ledger module is a powerful way to quickly see any given transaction posted to a particular General Ledger account. Each module in Canopy can independently post its data to the General Ledger. For sales, see postings for cost, inventory and sales. For payables, retrieve transactions for expenses, cash, and the accounts payable account. Each transaction shows you precisely where the posting originated, when, and for how much. Narrow your search down, or broaden it, for a particular range of dates or for a particular journal type. Drill down for a view of the detail source data, print or export data from the Inquiry screen.

The screenshot displays the 'G/L Account Inquiry' window. At the top, the 'G/L Account' is set to 1210-0. Below, the 'Account' is 1210, 'Division' is Consolidated, and 'Description' is Accounts Receivable. The 'Account Type' is also Accounts Receivable. The interface shows a summary of debits (354,530.13) and credits (102,727.38). A list of transactions follows, with the entry for 5/23/2023 (Ref # 18, Sales Journal, 103,267.65) highlighted. To the right, there are controls for 'Date Selection' (Posting or Transaction), 'Starting Date' (05/01/2023), 'Ending Date' (05/31/2023), and 'Journal Type'. A 'Drill Into Journal' dialog is open, showing 'Journal Type: D/E Sales Journal', 'Reference #: 18', 'Posting Date: 05/23/2023', and 'Fiscal Period/Year: 5/2023'. Below this, a table lists invoice details:

Order #	Sale Category	Customer	Inv Date	Total Invoice	A/R Account
1994	Charge	Chimney's Restaurant	5/23/2023	\$42,973.50	1210-0
1995	Charge	Dobson Montessori Schools	5/15/2023	\$15,447.95	1210-0
1996	Charge	Stetson's Calypso Cowboy Re...	5/2/2023	\$14,440.63	1210-0
1997	Charge	Ahwatukee Country Club	5/3/2023	\$16,142.90	1210-0
1998	Charge	Queen Of Peace	5/9/2023	\$14,262.67	1210-0

A 'Drill Into Order' dialog is also open, showing details for Order # 1997, Sold To: Ahwatukee Country Club, A/R Account: 1210-0, and Invoice Subtotal: \$16,142.90. Below the dialog, a table lists the invoice items:

Product Code	Description	Quantity	U/M	Price	Amount
316100-1	Prime Bluepoint Oysters Fresh -100ct Bsh	20.00	BSH	\$49.90	\$998.00
315100-1	Mussels Green Lip Frozen - 12/3 Dz/Case	30.00	CS	\$114.91	\$3,447.30
305010-1	Scallops Breaded Large Frozen - 30ct Lb 6/2.5# Box/Case	20.00	CS	\$113.92	\$2,278.40
510610-1	Country Fried Chicken - 40/4oz Case Quick to Fix	25.00	CS	\$23.02	\$575.50
520010-1	Cornish Hens - 24/22oz 35# Case	15.00	CS	\$49.14	\$737.10
502900-1	Gyro Meat Slices B&L - 16# Case	10.00	CS	\$52.00	\$520.00

# SELECTED FEATURES OF GENERAL LEDGER

## Financial Report Writer

Looking for a Financial Report with a different layout to show more or less details? With Canopy, you can create your own Financial Reports with the ability to show the columns and rows of your choice, do calculations, comparisons, variances, percentages from one column to another, budgets, or even data from a prior year. Even non-financial data like pounds, kilograms, cases, labor hours, and units, etc. can be added as a column. Choose the font and color for each line to bring attention to a total figure, a line, or calculation. Design and save as many Financial Reports as you need.

Thursday, February 16, 2023  
11:21 AM

**Canopy Demo Database**  
Income Statement with Multiple Periods  
5/31/2023

Page: 1

Description	January Ending 1/31/2023		February Ending 2/28/2023		March Ending 3/31/2023		April Ending 4/30/2023		May Ending 5/31/2023		YTD	
		%		%		%		%		%		%
<b>Sales</b>												
Sales - Produce	\$ 16,763	6.91%	16,506	7.05%	22,184	8.74%	22,543	8.30%	86,436	18.94%	164,432	11.27%
Sales - Fresh Meat	116,366	48.80%	102,297	45.67%	100,389	39.55%	110,957	40.85%	137,547	30.14%	569,556	39.05%
Sales - Processed Meat	26,097	10.76%	28,804	12.30%	38,650	14.44%	42,591	15.89%	43,418	9.51%	177,560	12.17%
Sales - Seafood	21,127	8.71%	24,428	10.43%	24,651	9.71%	17,940	6.60%	36,342	7.96%	124,488	8.53%
Sales - Cheese	6,401	2.64%	6,307	2.69%	7,943	3.13%	10,018	3.69%	13,058	2.86%	43,727	3.00%
Sales - Eggs	2,219	0.91%	2,229	0.95%	3,552	1.40%	6,538	2.41%	6,931	1.52%	21,470	1.47%
Sales - Foods Dry Storage	31,944	13.17%	31,310	13.37%	31,729	12.50%	33,806	12.37%	82,643	18.11%	211,232	14.48%
Sales - Frozen Foods	10,303	4.25%	10,467	4.47%	14,484	5.71%	14,443	5.32%	17,659	3.87%	67,361	4.62%
Sales - Refrigerated Foods	2,696	1.11%	3,472	1.48%	3,415	1.35%	4,744	1.75%	7,790	1.71%	22,118	1.52%
Sales - Non Food Paper	5,483	2.26%	6,767	2.89%	7,638	3.01%	6,807	2.51%	21,181	4.64%	47,877	3.28%
Sales - Non Food Cleaning Supplies	1,009	0.42%	1,447	0.62%	1,184	0.47%	1,355	0.50%	2,456	0.54%	7,451	0.51%
Cash Over & Under	(2)	0.00%	(4)	0.00%	0	0.00%	(1)	0.00%	475	0.10%	468	0.03%
Other Income	150	0.06%	225	0.10%	0	0.00%	87	0.03%	421	0.09%	383	0.05%
<b>Total Sales Income</b>	<b>242,561</b>	<b>100.00%</b>	<b>234,256</b>	<b>100.00%</b>	<b>253,820</b>	<b>100.00%</b>	<b>271,628</b>	<b>100.00%</b>	<b>456,358</b>	<b>100.00%</b>	<b>1,458,623</b>	<b>100.00%</b>
<b>Cost of Goods Sold</b>												

Monday, February 13, 2023  
01:01 PM

**Canopy Demo Database**  
Balance Sheet  
5/31/2023

Page: 1

**Assets**

**Current Assets**

Cash (CA1)	\$ 45,016.98
Inventory (CA2)	132,180.79
Utility Deposits	520.00
Accounts Receivable	360,079.31
Allowance for Bad Debts	70.00
<b>Total Current Assets</b>	<b>537,867.08</b>

**Fixed Assets**

Warehouse Equipment	6,726.07
Accum. Depr. - Warehouse Equip.	(3,269.07)
Trucks & Trailers	
Accum. Depr. - Trucks & Trailers	
Walk In Coolers & Freezers	
Accum. Depr. - Coolers & Freezers	
Computer Equipment	
Accum. Depr. - Computer Equipment	
Office Furniture & Equipment	
Accum. Depr. - Office Furniture & Equip.	
<b>Total Fixed Assets</b>	<b></b>

**Total Assets**

17,303	6.82%	18,473	6.80%	17,448	3.82%	80,353	5.51%
99,213	36.72%	97,417	35.96%	96,093	21.71%	491,614	33.70%
29,716	11.71%	26,394	9.72%	34,663	7.60%	135,596	9.30%
21,058	8.30%	24,690	9.09%	13,117	2.87%	101,050	6.93%
6,854	2.70%	6,300	2.32%	7,780	1.70%	32,060	2.20%
3,016	1.19%	2,716	1.00%	5,634	1.23%	16,153	1.11%
26,024	10.25%	20,703	7.82%	22,843	4.98%	122,385	8.33%
11,380	4.48%	8,778	3.23%	10,005	2.19%	45,774	3.14%
2,693	1.06%	2,551	0.94%	3,732	0.82%	13,784	0.94%
5,833	2.30%	4,675	1.72%	4,732	1.04%	24,485	1.68%
905	0.36%	970	0.36%	1,291	0.28%	4,832	0.33%
0	0.00%	0	0.00%	14,416	3.16%	14,416	0.99%
0	0.00%	0	0.00%	2,049	0.45%	2,049	0.14%
(3,187)	(1.26%)	(1,799)	(0.66%)	(43)	(0.01%)	(5,991)	(0.41%)
<b>214,828</b>	<b>84.64%</b>	<b>211,868</b>	<b>78.00%</b>	<b>236,559</b>	<b>51.84%</b>	<b>1,078,559</b>	<b>73.94%</b>
<b>38,992</b>	<b>15.36%</b>	<b>59,760</b>	<b>22.00%</b>	<b>219,799</b>	<b>48.16%</b>	<b>380,064</b>	<b>26.06%</b>

Monday, February 13, 2023  
01:04 PM

**Canopy Demo Database**  
Income Statement with Pounds  
5/31/2023

Page: 1

Account#	Description	Period Ending 5/31/2023	%	PTD Pounds for 5/31/2023	PTD Dollars Per Pound	YTD 11/2023 To 5/31/2023	%	YTD Pounds 1/1/2023 To 5/31/2023	YTD Dollars Per Pound
<b>Sales</b>									
4101-0	Sales - Produce	\$ 86,435.53	18.94%	6,305	13.71	164,431.91	11.27%	32,430	5.07
4102-0	Sales - Fresh Meat	137,547.22	30.14%	26,100	5.27	569,556.41	39.05%	125,200	4.55
4103-0	Sales - Processed Meat	43,417.83	9.51%	8,485	5.12	177,560.04	12.17%	39,735	4.47
4105-0	Sales - Seafood	36,341.87	7.96%	3,260	11.15	124,488.31	8.53%	21,346	5.83
4106-0	Sales - Cheese	13,058.40	2.86%	2,545	5.13	43,727.07	3.00%	12,140	3.60
4107-0	Sales - Eggs	6,931.47	1.52%	1,395	4.97	21,469.90	1.47%	4,680	4.59
4108-0	Sales - Foods Dry Storage	82,643.03	18.11%	7,955	10.39	211,232.43	14.48%	36,765	5.75
4109-0	Sales - Frozen Foods	17,659.47	3.97%	1,960	9.01	67,361.31	4.62%	10,045	6.71
4110-0	Sales - Refrigerated Foods	7,789.90	1.71%	1,340	5.81	22,117.50	1.52%	4,555	4.68
4111-0	Sales - Non Food Paper	21,181.32	4.64%	4,595	4.61	47,876.61	3.28%	23,975	2.00
4112-0	Sales - Non Food Cleaning Supplies	2,455.74	0.54%	415	5.92	7,450.57	0.51%	1,925	3.87
4300-0	Cash Over & Under	474.99	0.10%	0		487.63	0.03%	0	
4320-0	Other Income	421.35	0.09%	0		883.35	0.06%	0	
	<b>Total Sales Income</b>	<b>456,357.92</b>	<b>100.00%</b>	<b>64,355</b>	<b>7.09</b>	<b>1,458,623.04</b>	<b>100.00%</b>	<b>312,796</b>	<b>4.66</b>
<b>Cost of Goods Sold</b>									
4501-0	Cost - Produce	17,448.04	3.82%	6,305	2.77	80,353.43	5.51%	32,430	2.48
4502-0	Cost - Fresh Meat	99,092.85	21.71%	26,100	3.80	491,613.85	33.70%	125,200	3.93
4503-0	Cost - Processed Meat	34,662.69	7.60%	8,485	4.09	135,595.52	9.30%	39,735	3.41
4505-0	Cost - Seafood	13,117.28	2.87%	3,260	4.02	101,049.99	6.93%	21,346	4.73
4508-0	Cost - Cheese	7,779.88	1.70%	2,545	3.06	32,059.68	2.20%	12,140	2.64
4507-0	Cost - Eggs	5,834.10	1.23%	1,395	4.84	16,153.19	1.11%	4,680	3.45
4508-0	Cost - Foods Dry Storage	22,843.19	4.98%	7,955	2.85	122,384.97	8.33%	36,765	4.33
4509-0	Cost - Frozen Foods	10,045.78	2.19%	1,960	5.10	45,774.14	3.14%	10,045	4.58
4510-0	Cost Refrigerated Foods	3,731.52	0.82%	1,340	2.78	13,783.61	0.94%	4,555	3.03
4511-0	Cost Non Food - Paper	4,732.42	1.04%	4,595	1.03	24,485.16	1.68%	23,975	1.02
4512-0	Cost Non Food - Cleaning Supplies	1,290.62	0.28%	415	3.11	4,831.67	0.33%	1,925	2.51
4550-0	Purchases	14,415.61	3.16%	0		14,415.61	0.99%	0	
4560-0	Freight In	2,049.00	0.45%	0		2,049.00	0.14%	0	
4600-0	Discounts	(43.24)	(0.01%)	0		(5,991.19)	(0.41%)	0	
	<b>Total Cost of Goods Sold</b>	<b>236,558.74</b>	<b>51.84%</b>	<b>64,355</b>	<b>3.68</b>	<b>1,078,558.63</b>	<b>73.94%</b>	<b>312,796</b>	<b>3.45</b>
	<b>Gross Profit</b>	<b>219,799.18</b>	<b>48.16%</b>	<b>0</b>		<b>380,064.41</b>	<b>26.06%</b>	<b>0</b>	

# Accounts Receivable

## CANOPY CORE MODULE

### A Receivables System You Can Bank On

Canopy's Accounts Receivable module is simple to use, has an easy to learn interface, is user-friendly, and provides all the flexibility to manage your receivables the way you want, while satisfying the needs of audit control and proper accounting.

Manage your customer accounts and set up an unlimited number of statement types, term codes, credit statuses, and customer classes. Age your receivables weekly, monthly, semi-monthly, or create your own aging types. The Age Analysis can be run by a variety of criteria, including delinquent customers, a specific customer class, or by salesperson.

Trigger late charges, if desired, and quickly manage customer credit. Indicate when to place an order or customer on hold based on predefined limits. Print, fax, or email customer statements.

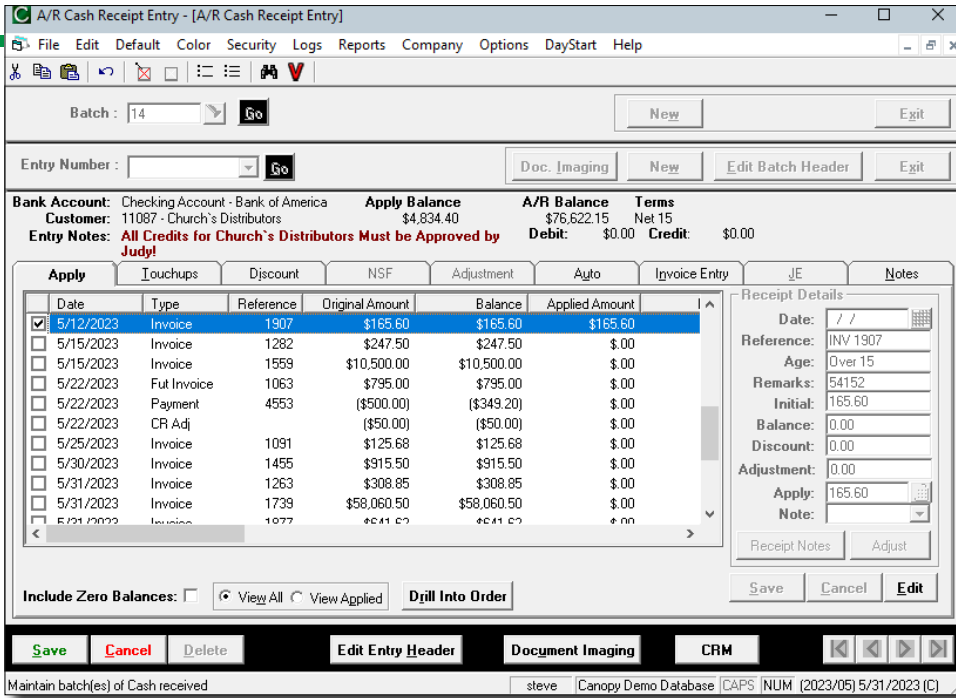
Use our flexible Cash Receipts function to post cash received via a variety of easy methods... simply check off items that are being paid, partial pay items, or enter paid items by invoice number – allowing you to easily follow the customer's check stub. Combine the A/R together for chain customers and enter a payment that affects multiple customers. Make debit or credit adjustments, NSF checks, or post a payment with credit card processing.

## Highlights

- Inquiry displays customer's open A/R balance and payment history
- Place customers in billing groups for "Corporate" type billing management
- Drill down into the data from an invoice to see the product detail
- Supports foreign currency and exchange rates for international receivables
- Easy Cash Receipt Entry with a wide variety of entry options, including credit card processing
- Enter unlimited notes for a payment or invoice
- Unlimited terms, and statement/aging types, and classes
- Enter and post miscellaneous charges and invoices outside of Order Entry
- Print, fax, or email statements and collection letters for past due accounts on demand
- Process multiple open batches of Cash Receipts at the same time
- Print Verification Lists, Journals, and Bank Deposit Slips
- Review the Journals for previously posted data
- Automatic interface with the General Ledger
- Accounts Receivable reports include:
  - A/R Age Analysis for printing current customer A/R balances
  - Outstanding Report which allows you to see what the receivables were on a particular date in the past
  - Prompt Payment Report which calculates the average number of days it takes each customer to pay their invoices
- Estimated Cash Flow Analysis which estimates your future G/L cash bank balance by using your current outstanding payables, receivables, and G/L cash balance

# SELECTED FEATURES OF ACCOUNTS RECEIVABLE

## Cash Receipts Entry



Canopy's Cash Receipts Entry provides for a variety of easy-to-use methods of applying your customer's checks to their open accounts receivable transactions. Entry methods can range from simply checking the box by the transaction you wish to apply dollars to, or by spreading a payment against a range of items. Use the Touchups tab to write off insignificant amounts, the Discount option to apply a discount dollar amount while applying payments, the NSF option to record a non-sufficient funds check, and use the Adjustment feature to record debit or credit adjustments.

## A/R Age Analysis

The A/R Age Analysis has multiple options for reporting your current A/R aging. Run an Age Analysis weekly, monthly, semi-monthly, or age your receivables using any statement type that you have defined. Run an Age Analysis for delinquent accounts only, by customer, by salesperson, by customer class, and print the report in detail or summary format. Options also exist to print each customer's notes, phone number, contact name, and address.

Monday, February 13, 2023 01:58 PM

Canopy Demo Database Page: 1

### A/R Age Analysis

Statement Type: Monthly

	Unapp Cr	Current	Over 30	Over 60	Over 90	120+Days	A/R Balance
Customer: 11005 Allegro Restaurant						796.55	796.55
Customer: 11015 Art's Caf-A-Snack	14.71					164.14	149.43
Customer: 11014 Arthur's Lounge & Eatery						755.55	755.55
Customer: 11021 Arturo's Mexican Restaurant						322.61	322.61
Customer: 11041 Black Mountain Coffee Shop						25.78	25.78
Customer: 11059 Cafe On The Lakes						2,272.98	2,272.98
Customer: 11060 Carrow's Restaurant	678.00					2,226.74	1,548.74
Customer: 99922 Cash - Daily Sales		48.95				37.90	86.85
Customer: 99999 Cash - Daily Sales		50.00				434.44	484.44
Customer: 11151 Copper Club Restaurant		90.00					90.00
Customer: 11158 Corner Cafe (The)						100.00	100.00
Customer: 11198 Dusty 'N' Tom's Steakout	165.60	20,413.96					20,248.36
Customer: 11293 El Chorro Lodge						277.92	277.92
Customer: 11295 Elephant Bar & Grill	0.30					2,107.52	2,107.22

# SELECTED FEATURES OF ACCOUNTS RECEIVABLE

## Estimated Cash Flow Analysis

The Estimated Cash Flow Analysis will project your General Ledger cash balance for four future time frames. The report uses your current cash balance in your General Ledger, along with your receivables coming in and payables going out. Other cash receipts and expenditures such as the sale of assets and payroll can also be factored into the cash estimate.

Monday, February 13, 2023 02:13 PM

Canopy Demo Database  
**Estimated Cash Flow Analysis**

Page: 1

Description	Beginning to 5/15/2023	5/16/2023 to 5/31/2023	6/1/2023 to 6/15/2023	6/16/2023 to 6/30/2023
<b>Bank Balance</b>				
1 Checking Account - Bank of America	34,712.33			
<b>Beginning Bank Balance:</b>	34,712.33	(50,969.82)	57,866.77	64,364.12
<b>Expected Income</b>				
Accounts Receivable	182,944.52	138,818.54	18,619.14	21,880.08
Other Income	75,000.00	.00	.00	.00
<b>Total Income:</b>	257,944.52	138,818.54	18,619.14	21,880.08
<b>Expected Expenditures</b>				
Accounts Payable	293,626.67	29,981.95	12,121.79	1,280.65
Other Expenditures	50,000.00	.00	.00	.00
<b>Total Expenditures:</b>	343,626.67	29,981.95	12,121.79	1,280.65
<b>Ending Bank Balance:</b>	(50,969.82)	57,866.77	64,364.12	84,963.55

## Customer Inquiry

Customer Inquiry shows a vast amount of historical data for a particular customer. See a customer's open or closed A/R transactions, or view a customer's A/R Balance by aging bucket. See the average number of days it takes each customer to pay invoices and their low and high A/R balance over any time frame in the past. See what invoices a payment was applied to or see which payments paid a particular invoice. Drill down into the data from the customer A/R Detail screen to show the products purchased on a particular invoice.

**Customer Inquiry - [Customer Inquiry]**

Customer: 11001

Customer Code: 11001 Customer Name: Hotel Westcourt

Alpha Name: Hotel Westco Last Modified: 6/7/2022 9:19:30 AM steve

Address: 5219 N. Central Ave. 1st Phone: (602) 258-9926

Address: 2nd Phone: (602) 258-4136

City/St/Zip: Phoenix AZ 85012 FAX: (602) 258-3219

Country: USA 1st Contact: William Jones

County: Maricopa 2nd Contact: Mark Hayes

Email: William@HotelWestcourt.com 3rd Contact: Ashley Lawrence

Web Site: http://www.westcourt.ie/

Customer Folder: C:\Document Imaging Source\11001\

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**Customer 11001 - Hotel Westcourt - Inquiry - [A/R Activity]**

Starting Date: / / Ending Date: / /

Sort Ordering Customers:  All  Pymt Only

Include Zero Bal:  Show Detail:  Show Notes:

Include Billing/Credit Group Itm:

A/R Balance: 11,276.29

Date	Reference	Initial	Balance	Age
05/01/23	Inv [126]	\$46.39	\$46.39	Over 26
05/01/23	Inv [1105]	\$140.00	\$140.00	Over 26
05/01/23	Inv [1144]	\$602.93	\$602.93	Over 26
05/01/23	Inv [45790]	\$140.40	\$140.40	Over 26
05/02/23	Inv [45813]	\$690.18	\$690.18	Over 26
05/02/23	C/M [45844]	(\$79.18)	(\$79.18)	Credit
05/03/23	Inv [45860]	\$223.27	\$223.27	Over 26
05/05/23	NSF	\$100.00	\$75.00	Over 21
05/05/23	Debit Adj	\$25.00	\$25.00	Over 21
05/10/23	Credit Adj	(\$3.25)	(\$3.25)	Credit
05/15/23	Inv [1088]	\$316.13	\$316.13	Over 14
05/22/23	Pay [765]	(\$500.00)	(\$475.00)	Credit
05/23/23	Inv [1064]	\$795.00	\$795.00	Over 7
05/27/23	Inv [1089]	\$115.78	\$115.78	Current
05/28/23	Inv [1262]	\$264.12	\$264.12	Current
05/29/23	Inv [1441]	\$315.54	\$315.54	Current

Drill Into Order

Order #: 1088

Sold To: 11001 Hotel Westcourt

A/R Account: 1210-0 Accounts Receivable

Order Date: 05/14/2023 Invoice Subtotal: \$316.13

Delivery Date: 05/15/2023 Other Charges: \$0.00

Invoice Date: 05/15/2023 Total Invoice: \$316.13

Product Code	Description	Quantity	U/M	Price	Amount
404000-1	Ground Beef Fine 81/19 Frozen - 8/10#CW	158.00	LB	\$1.75	\$276.50
103130-1	Tomatoes Loose Bulk Pack - 25# Case	3.00	CS	\$9.95	\$29.85
710210-1	160 Yellow Sliced American Cheese 8PC/40# Case	5.00	LB	\$1.9553	\$9.78

Buttons: Exit, Order Inquiry, Invoice Entry, A/R Statement, Edit Notes

# Accounts Payable

## CANOPY CORE MODULE

### Accounts Payable Management Made Simple

Canopy's Accounts Payable module will effectively manage all aspects of your Accounts Payable and Cash Disbursement activities and requirements.

Enter invoices manually or set up recurring invoices for items paid on a normal cycle. When entering an invoice, match the purchase order quantities and costs with the vendor's invoice. Any discrepancies can be emailed to the buyer. Print checks and create a Positive Pay transmittal file to send to your Bank for checks to cash. Create payment entries that were made via Wire Transfer. Pay vendors using ACH to create a file to send directly to the bank.

Review all invoice or check data prior to posting to the General Ledger. Posted batches of invoices and checks are kept as an audit trail after they have been posted. History is kept indefinitely.

Use a wide variety of check cutting features in Canopy to align with your check paying habits and frequency.

Use fast, on-screen methods of looking up historical data for vendors. Drill deep down into the data to see what invoices a check paid, the PO product detail associated with an invoice, and the General Ledger accounts an invoice was posted to.

Print 1099's with the option to file them electronically.

The Bank Reconciliation module allows you to reconcile your Bank Statement with the General Ledger checking account. Miscellaneous bank charges can be entered during the reconciliation process.

Print reports and purchasing extracts for buying and purchasing groups such as Unipro, Frosty Acres, and Golbon.

When voiding a check, the system will automatically re-open the invoices on the check and reverse the entries made to the General Ledger.

## Highlights

- Bank reconciliation available
- Supports foreign currency and exchange rates
- A wide variety of reports include:
  - A/P Open Invoice List to print invoice status by vendor
  - A/P Age Analysis for printing the current vendor A/P balances
  - Outstanding A/P Report allows you to see what the payables were on a particular date in the past
- Use Vendor Inquiry to lookup invoices and purchase orders, and to check history
- Print Vendor Lists, Labels, and Notes
- Void any type of previously-posted check
- Record a voided, mangled, or otherwise unused check number
- System automatically reopens any paid A/P invoices when a check is voided
- Three-way matching between the purchase order, invoice, and received product quantities and costs
- Unlimited terms, aging types, and vendor classes
- Track expenses by job code
- Handles recurring invoices such as rents and leases and generates payments at their proper cycle
- Select from a wide range of Check Entry features, including:
  - Pay selected vendors
  - Pay all vendors
  - Pay all invoices thru a due date
  - Pay selected invoices
  - Enter hand-written or manual checks



# SELECTED FEATURES OF ACCOUNTS PAYABLE

## A/P Outstanding Report

The A/P Outstanding Report allows you to go back in time and print an open aged payables report at a date in the past, even though the invoices may have been paid after the reporting date.

Tuesday, February 14, 2023 10:03 AM

Canopy Demo Database Page: 1

### Aged A/P Outstanding Report

Vendor Ref Date	Vendor Name	Dis Date	Reference	Typ	AP Terms	Amount	Disc \$	0-6 Days	7-13 Days	14+ Days	Balance
<b>146 A &amp; B Diesel &amp; Automotive</b>											
Net 30											
04/08/22		05/08/23	23424	INV		275.95				275.95	275.95
						275.95	0.00	0.00	0.00	275.95	275.95
<b>352 American Express</b>											
Net 30											
03/12/22		03/22/22	NONE	INV		59.75				59.75	59.75
						59.75	0.00	0.00	0.00	59.75	59.75
<b>119 Arizona Produce Growers Coop.</b>											
C.O.D.											
04/06/22		04/13/22	26503	INV		107.00				107.00	107.00
						107.00	0.00	0.00	0.00	107.00	107.00
<b>198 Beatrice Foods (Pocahontas)</b>											
Net 14											
03/19/22		03/29/22	01-784210	INV		1,894.01				1,894.01	1,894.01
						1,894.01	0.00	0.00	0.00	1,894.01	1,894.01
<b>139 Cadform</b>											
Net 30											
12/12/22		12/26/22	93302	INV		155.15				155.15	155.15
						155.15	0.00	0.00	0.00	155.15	155.15
<b>179 Calloway Murphy Produce</b>											
Net 14											
01/15/22			2868	C/M		-36.00				-36.00	-36.00
01/26/22		02/05/22	8731	INV		300.00				300.00	300.00
03/12/22		03/22/22	11338	INV		1,313.00				1,313.00	1,313.00
03/16/22		03/26/22	11578	INV		521.04				521.04	521.04
03/19/22		03/29/22	11721	INV		1,120.00				1,120.00	1,120.00
03/23/22		04/02/22	11971	INV		408.25				408.25	408.25

## Vendor Inquiry

All inquiry functions in Canopy provide a tremendous amount of historical data, and Vendor Inquiry is no exception. Use it to see paid and unpaid invoices, purchase orders, and checks for a vendor. Drill down to see underlying data for a particular transaction, such as the General Ledger accounts an invoice is posted to. See the history of purchase orders and checks paid along with detail data showing what items a particular check paid. See current and future A/P aging, current and last year vendor purchases, and invoices and payments all in one screen.

Vendor Inquiry - [Vendor Inquiry]

Vendor: 130

Vendor Code: 130 Vendor Name: Kraft Heinz Company

Alpha Name: Kraft Heinz

Address: 1524 E. University Dr.

City/ST/Zip: Mesa, AZ, 85203

Country: USA

County: Maricopa

Email: Steve.AspenSystems@gmail.com

Web Site: www.kraftrecipes.com

Folder: C:\Document Imaging Source\130\

Account Opened: 01/01/1998

1st Phone: (800) 535-7832

2nd Phone: (623) 939-2200

FAX: (623) 939-9613

1st Contact: Cathy - Sales

2nd Contact: Susan - Accounting

3rd Contact: Chanda - Sales

Vendor Class: Full Line Food Supplier

Aging Type: Weekly

Terms: Net 7

A/P Code: A/P Code

Currency: US Dollar

Exchange Rate: Exchange Rate

Distribution Method: Specific G/L Account

G/L Account: 1302-0

Certificate Expiration Date: / /

Certificate Expired P.O. Action: Ignore Expired Certical

Certificate Expired A/P Action: Ignore Expired Certical

Vendor Status Code: OK to Place P.O.'s

Require Purchase Order to Invoice: P.O. NOT Required to I

Starting Date: / /

Ending Date: / /

Included Zero Bal:  Include Checks:  Show Detail:

Search Reference:  Print Totals Only:

Invoice Total: \$32,259.16

Number of Invoices: 12

Type	Reference	Invoice Date	Posted Date	Due Date	Discount Date	Discount Amount	Total	Balance
Invoice	152698	3/17/2022	3/17/2022	3/24/2022		\$0.00	\$2,400.97	\$2,400.97
Credit Memo	27877	3/24/2022	3/24/2022			\$0.00	(\$139.78)	(\$139.78)
Invoice	153202	3/28/2022	3/28/2022	4/4/2022		\$0.00	\$4,541.37	\$4,541.37
Invoice	153745	4/7/2022	4/7/2022	4/14/2022		\$0.00	\$5,169.12	\$5,169.12
Invoice	1234	5/15/2023	5/15/2023	5/22/2023		\$0.00	\$10,536.00	\$10,536.00
Invoice	4567843e	5/15/2023	5/31/2023	5/30/2023		\$0.00	\$190.00	\$190.00
Invoice	547854	5/20/2023	5/31/2023	5/27/2023		\$0.00	\$1,003.92	\$1,003.92
Invoice	987YBGE	5/25/2023	5/25/2023	6/1/2023		\$0.00	\$3,327.23	\$3,327.23
Invoice	58756	5/26/2023	5/31/2023	6/2/2023		\$0.00	\$819.19	\$819.19
Credit Memo	97823	5/26/2023	5/26/2023			\$0.00	(\$156.25)	(\$156.25)
Invoice	6565788	5/27/2023	5/31/2023	6/3/2023		\$0.00	\$3,362.85	\$3,362.85
Invoice	445	5/31/2023	5/31/2023	6/7/2023	6/1/2023	\$4.11	\$205.54	\$201.43

# SELECTED FEATURES OF ACCOUNTS PAYABLE

## A/P Age Analysis

The A/P Age Analysis has multiple options for reporting your current A/P aging. Sort the vendors by name, class, or code. Run an Age Analysis weekly, monthly, semi-monthly, or by another aging type code that you have defined.

Tuesday, February 14, 2023 10:23 AM

Canopy Demo Database  
**Current A/P Age Analysis**

Page: 1

Aging Type: 1 Monthly

Vendor	Name	Future	Remain CR	Current	Over 30	Over 60	Over 90	120+Days	A/P Total
146	A & B Diesel & Automotive				275.95				275.95
166	A.J.S. Insurance			316.47					316.47
352	American Express							59.75	59.75
139	Cadform			1,200.65				155.15	1,355.80
137	Citizens Utilities Company (Electricity)							1,428.34	1,428.34
138	Citizens Utilities Company (Telephone)							283.38	283.38
144	Commercial Refrigeration							96.30	96.30
136	Copy-All							97.00	97.00
159	Culligan of Havasu							126.13	126.13
215	Dell Marketing L.P.			3,012.98					3,012.98
109	First Class Foods				600.00			2,400.00	3,000.00
134	Havasu Pest Control							80.00	80.00
132	Jet Printing & Stationery							220.73	220.73

## Invoice Entry

Use Canopy's Invoice Entry function to quickly enter your payables. Enter multiple batches of payables at the same time. Separate the invoice amount from freight, tax, and other charges. Expenses are automatically distributed to general ledger codes, but you have the option to manually override them. Post expenses to customers for sales analysis reporting and true customer profitability. Post expenses to job codes for job costing.

The screenshot shows the 'A/P Invoice Entry' window. At the top, there's a menu bar with options like File, Edit, Default, Color, Security, Logs, Reports, Company, Options, DayStart, and Help. Below the menu is a toolbar with various icons. The main form area is divided into several sections:

- Batch:** 25 (with a 'Go' button)
- Entry Number:** (with a 'Go' button)
- Invoice Tab:** Contains fields for Entry Number (4), Vendor (130), Type (Invoice), Reference (75986), Multiple P.O.s, P.O. # (120), P.O. Receipt # (3), 3rd Party P.O. #, Return Number, Multiple B.O.L.s, Bill of Lading (67854), Invoice Date (05/31/2023), Due Date (06/07/2023), Discount Date, and Invoice On Hold.
- Vendor Information:** Vendor: Kraft Heinz Company, 1524 E. University Dr., Mesa, AZ 85203. Payable To: Kraft Heinz Company, 1524 E. University Dr., Mesa, AZ 85203.
- Description:** Purchased Beef, Pork, and Poultry Items
- Vendor Currency is USD:** Includes fields for Disc Type (Use Vendor Terms), Discount \$ (\$0.00), Discount % (0.00%), Gross Amt (\$3,997.62), Tax (\$0.00), Freight (\$0.00), Other Charges (\$0.00), and Total Amount (\$3,997.62). There are buttons for 'Generate Expenses' and 'Allocate Displayed Net'.

At the bottom, there's a status bar with buttons for Save, Cancel, Delete, Adjust P.O. Receipts, Document Imaging, and Show Inv History. The status bar also displays 'Enter Invoices for Goods purchased from Vendors' and the user 'steve' in the 'Canopy Demo Database'.

# Aspen View

## CANOPY CORE MODULE

### Easy Access to Your Data

Often, legacy systems are engineered in a format that makes it difficult, or even impossible, to access your data outside the core features provided by the application software. Even newer systems sometimes sit atop an underlying database, which makes access by the end user impossible. Sometimes, that engineering is intentional to increase after-purchase customization costs. In contrast, Canopy's Aspen View report writer is built right into the core of the product. Aspen View is a dynamic tool that is simplistic enough to get you the basic queries you need right away, but also supports complex data extractions.

Thousands of Aspen Views have been written by Aspen customers to extract desired data, eliminating the cost of custom programming. Additional savings are realized by getting quick information needed to make important decisions on the fly. Furthermore, Aspen View allows data to be extracted from Canopy to the Microsoft Excel format, allowing you to manipulate or present data as you see fit. Aspen View inherently provides this ability and has further supporting options, such as suppressing headers and raw data, to get you truly unformatted results. Aspen View can be used to support any function of your business, like Accounting, Sales, Receiving, Inventory, and even advanced production analysis when used in conjunction with the Production and Data Capture modules. At Aspen Systems, we know that you own your data, and we want you to be able to access it.

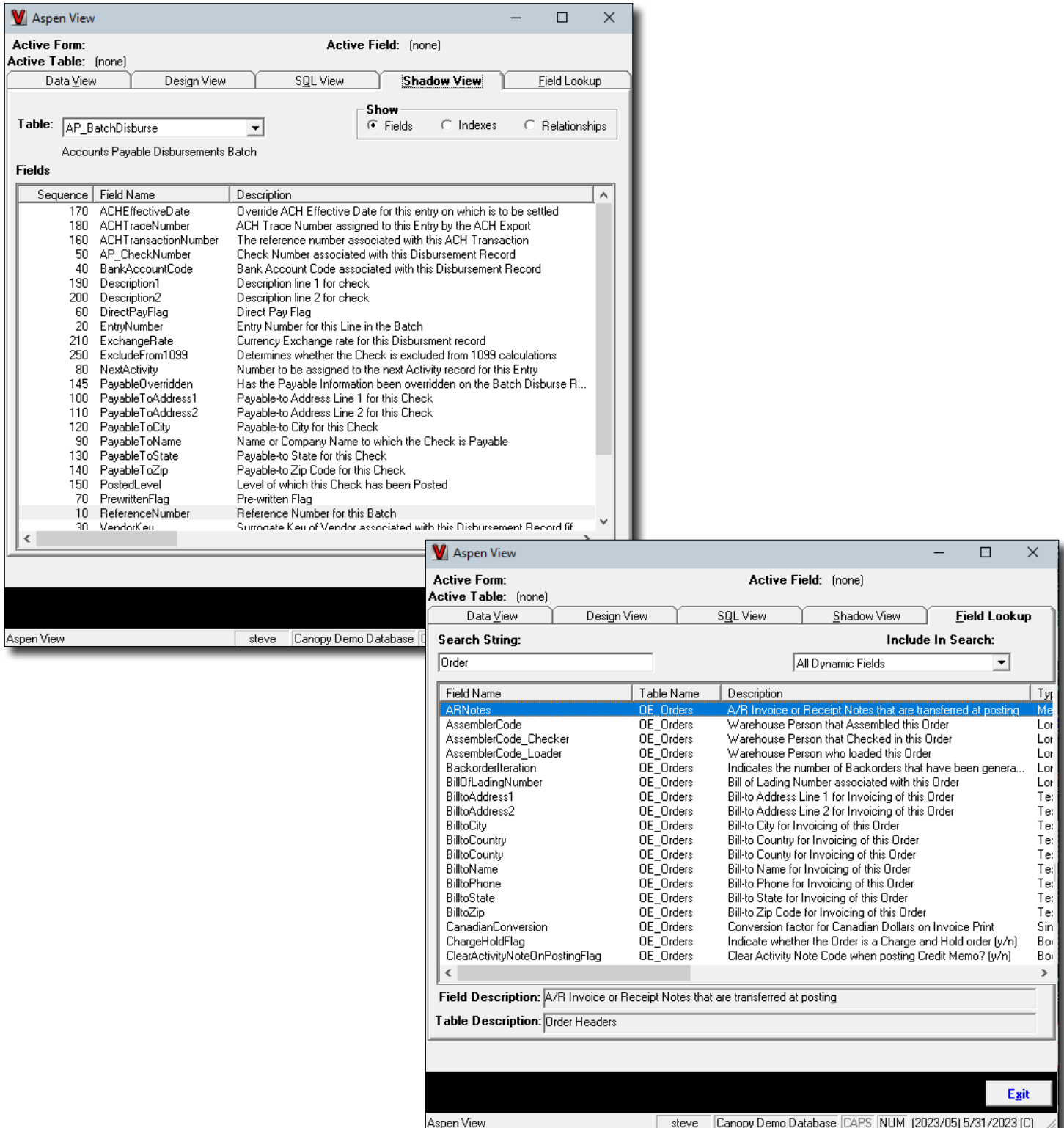
## Highlights

- At-your-fingers access to 100% of your data
- Search the full Data Dictionary using sensibly-worded terms to help you find fields
- Use 'Ask Me' to build Aspen Views that prompt users to make data selections or enter ranges of data
- Utilize conditions so that only the data you're after gets reported
- Place Aspen Views on menus and allow secure restricted access to other users
- Include external data in your reports
- Create your own formulas and output the results, or hide those calculations and use them to influence other results
- Output your reports to the screen, printer, Word, Text, Excel, PDF, Tiff, or HTML formats
- Have Aspen View dump your data into a raw format into Microsoft Excel, even suppressing header and footer data
- Format output with your own reporting features, like:
  - Customized headings
  - Alternating row colors
  - Custom number or date formatting
- Use the power of Aspen View to drive other products, like Pulse and Event Watch
- Write your own reports that display documents stored in Document Imaging
- Schedule Aspen Views to automatically run at any time you need
- Use Aspen View to extract from non-Canopy data sources

# SELECTED FEATURES OF ASPEN VIEW

## Data Dictionary

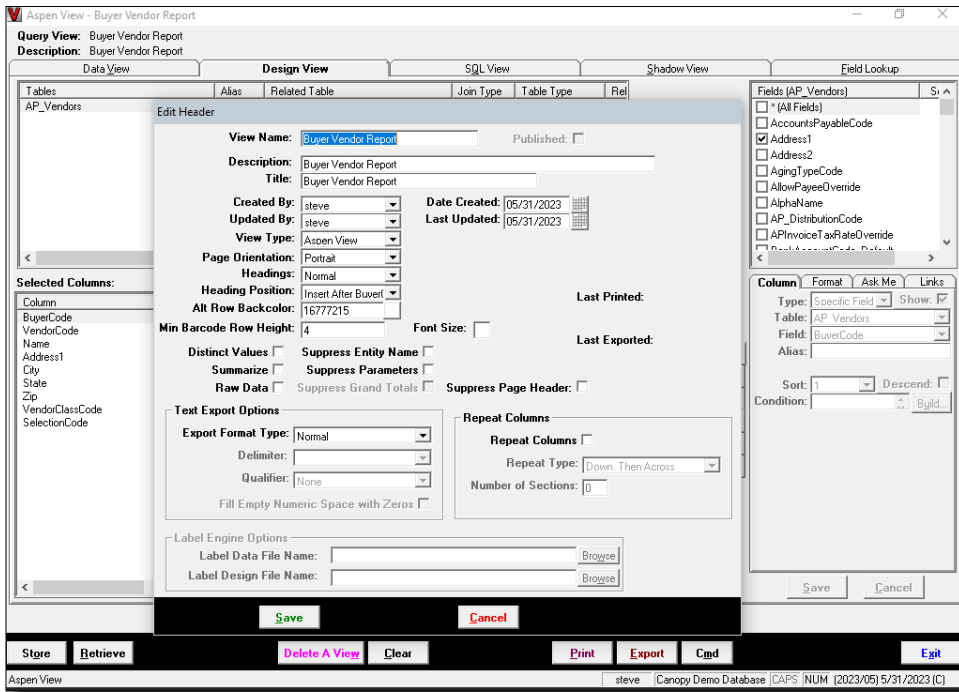
Aspen View exposes the complete data dictionary for all Canopy tables and fields. Browse through a list of tables and see the fields, indexes, or relationships to other Canopy tables. Do a specific search to find details on the table name, type, etc. All database content is intuitive to users, so finding the exact field you need among the thousands that exist is a quick and simple process.



# SELECTED FEATURES OF ASPEN VIEW

## Data Extract

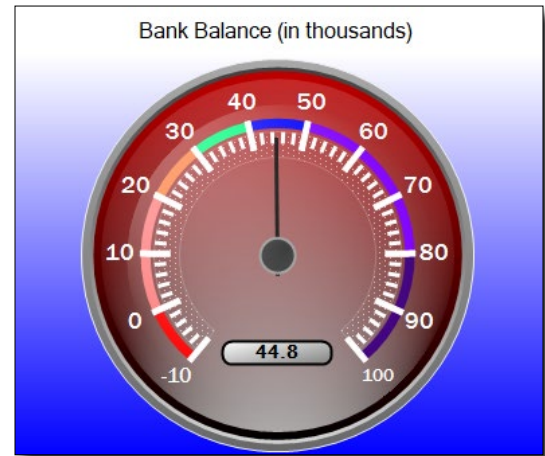
It's easy to extract your data from Canopy and send it to a Microsoft Excel format. You can choose to have headings print, suppress all headings, or even print column headings on first page only. Select to output the data in a raw format, save the View, and then simply select the file type export to be an Excel Worksheet. The task of getting your data to a platform where you can easily manipulate it is now pain-free.



## Aspen View is Integrated

Aspen View allows direct access to your data and works with other Canopy modules. As an example, create an item in Pulse and use an Aspen View as the data source. Drilldown into an Aspen View directly from Pulse to see a detailed printout of the information shown.

Drill Down - Bank Balance			
	G/L Account	Description	Balance
	1010	Checking Account - Bank of America	\$34,712.33
	1110	Payroll Account - Bank of America	\$9,104.65
	1120	Money Market - Bank of America	\$1,000.00
	1122	European Euro Account - Bank of America	\$0.00
	1124	Canadian Dollar Account - Bank of America	\$0.00
	1126	Mexican Peso Account - Bank of America	\$0.00



# SELECTED FEATURES OF ASPEN VIEW

## Aspen Views

Here are some sample Aspen Views.

Tuesday, February 14, 2023  
12:28 PM

**Canopy Demo Database**  
**Order Drop Ship Report**

Page: 1

<u>Parameter Name</u>	<u>Report Parameter Setting</u>
Warehouse	Phoenix
Delivery Date	06/01/2023 to 06/30/2023

Order #	CustCode	Name	Del Date	Product Code	Description	StkQty	U/M	PO #	Name
1952	11088	Appert's Distribution	6/2/2023	307450-1	Butterfly Shrimp Breaded Fz - 16-20ct Lb	150.00	LB	781	Coldwater Seafood (Pocahontas)
					Gourmet 6/2.5# Box/Case	80.00	CS		
1938	1000	Walmart Distribution Center - East	6/21/2023	305000-1	Scallops Gourmet Fz - 4.5ozPc	1,500.00	LB	759	Fishing Processors, Inc.
					Medium 3CW Case	500.00	CS		

Tuesday, February 14, 2023  
12:27 PM

**Canopy Demo Database**  
**New Customer Status Report**

Page: 1

<u>Parameter Name</u>	<u>Report Parameter Setting</u>
Date Account Opened	04/01/2023 to 05/31/2023

CustCode	Name	Date Opened	Customer Terms	Contact1	Phone	CreditLimit	A/R Balance	Last Pay Amt	Last Pay Date
11097	Algodones Foodservice	5/2/2023	Net 15	Hector Garcia	(011)528-585214536	\$15,000.00	\$0.00		
11088	Appert's Distribution	4/25/2023	Net 15	Bob Nicholas	(320)251-3200	\$5,000.00	\$18,809.95		
14019	Bartel Drug Company	4/15/2023	2% <sup>-10</sup> , Net 30	George Bartel	(206)763-2626	\$100,000.00	\$0.00		
99900	eCommerce - Customer	5/31/2023	C.O.D.	Judy Fisher	(800)767-1970	\$1,000.00	\$0.00		
99912	eCommerce - Delivery	5/31/2023	C.O.D.	Judy Fisher	(800)767-1970	\$1,000.00	\$0.00		
99911	eCommerce - Pickup	5/31/2023	C.O.D.	Judy Fisher	(800)767-1970	\$1,000.00	\$0.00		
11088	Hollway Foods	5/20/2023	Net 30	Jim West	(217)283-7158	\$100,000.00	\$657.83		
4314	Kruger Company - Compton Creamery	5/25/2023	Net 30	Sam White	(513)265-6985	\$50,000.00	\$0.00		
11088	Mabel Food Company	5/18/2023	Net 15	Paul Smith	(403)590-3492	\$15,000.00	\$0.00		
11088	Nations Foods	5/5/2023	Net 30	Mark Williams	(717)546-1880	\$100,000.00	\$0.00		
							\$18,276.07		

Tuesday, February 14, 2023  
12:20 PM

**Canopy Demo Database**  
**Order Add-On Charge Report**

Page: 1

<u>Parameter Name</u>	<u>Report Parameter Setting</u>
Warehouse	Phoenix
Invoice Date	03/01/2023 to 05/31/2023

**Add On Charge: Freight-In-Price**

Order #	CustCode	Bill To Name	InvoiceDate	Amount	Status
1948	900	Agri Foods	5/8/2023	\$265.00	Posted to General Ledger
1949	11088	Appert's Distribution	5/8/2023	\$303.00	Posted to General Ledger
1978	11087	Church's Distributors	5/31/2023	\$0.00	Invoice Printed
				\$568.00	

**Add On Charge: Store Stocking Charge**

Order #	CustCode	Bill To Name	InvoiceDate	Amount	Status
1942	1000	Walmart Distribution Center - East	5/15/2023	(\$66.66)	Posted to General Ledger
				(\$66.66)	

**Add On Charge: Leaker Allowance**

Order #	CustCode	Bill To Name	InvoiceDate	Amount	Status
1942	1000	Walmart Distribution Center - East	5/15/2023	(\$79.99)	Posted to General Ledger
				(\$79.99)	
				\$421.35	

# Production

## CANOPY OPTIONAL MODULE

### Formulation-Based Management for Producers, Manufacturers, and Further Processors

The Production module automatically pulls product data from Canopy's Inventory Control module, such as raw material and packaging costs. Use the cutting test feature to compute costs, yields, and by-products on a small sample production run.

Production's Formula Maintenance program allows unlimited formulas and recipes to be created. On each formula you can indicate an unlimited number of raw material products, packaging products, labor codes, overhead expense codes, yield points, sub-formulas, packaging formulas, finished products, and by-products. Formulas can be setup by processing steps. The yields and costs of finished products are automatically calculated during the production process and are compared to standards. Use yield points to record critical weight points during the production process such as trimming weights, cook weights, and pumping weights. By-products, such as trim, fat, and bones, are assigned a market cost and will credit the total cost of each formula automatically. Substitute materials, packaging, labor, or overhead codes on any formula.

The Production module tracks lots, serial numbers, and batch numbers throughout the production process and offers full lot recall of raw materials, packaging products, and finished goods. Inventory is relieved for raw material and packaging products using standard or actual quantities, and inventory is updated for by-products and finished products using standard or actual costs. Project the inventory levels of finished products automatically for eight future time frames, and material planning will show how much inventory for raw material and packaging products will be needed to make a day or week's production. Production Scheduling can help manage the load on individual production lines. Print production history, raw material usage, packaging, labor, overhead costs, and yields by time frame as far back as you keep history.

## Highlights

- Maintain and inquire on all formulas or recipes in your system
- Setup an unlimited number of
  - Ingredients
  - Labor codes
  - Sub-formulas
  - Finished products
  - Packaging products
  - Overhead costs
  - Packaging formulas
  - By-products
- Nest or Link formulas together
- Print a variety of formula reports, such as
  - Production Sheets
  - Cost Sheets
  - Labels
- Automatically generate production entries based on outstanding orders or enter them manually
- Use Production Scheduling to manage future production by batches, weights, or quantities
- View inventory, WIP, and future raw material and packaging requirements
- Run Production Status and Materials Requirement Reports to determine the precise inventory needed
- Print a Production Register each day that will show you
  - Which products were made
  - What raw material products were used
  - A comparison of actual costs and yields versus standards
- Use the Production cutting test to calculate the yield and cost for a finished product that includes:
  - By-products
  - Labor
  - Overhead
- Run history reports for
  - Production
  - Packaging
  - Overhead
  - Raw materials
  - Labor
  - Yields

# SELECTED FEATURES OF PRODUCTION

## Formula Inquiry

Production's Formula Inquiry screen will show all of the components, yields, costs, and standard batch sizes for each formula and the current cost today of making the finished products based on your current costs and yields.

## Production Requirements

The Production Requirements Entry screen projects inventory for eight future time frames of your finished products. The formula uses the current product inventory levels, and current and future orders and production entries. Production entries can be created right from this screen.



# SELECTED FEATURES OF PRODUCTION

## Easy Production Reporting

The Production module will provide you with a number of standard costing, yielding, and history reports. Shown here is the Production History Report, Formula Cost Report, Formula Production Sheets, and the Formula Standard Yield Report.

Wednesday, February 15, 2023  
02:01 PM

**Canopy Demo Database**  
**Production History Report**

Page: 1

**Category: 200 Seafood**

Entry: 1277    Formula: 014000-1    Hawaiian Grouper Fillet Fr 10#up -    Batches: 1.00    Standard Time: 2.50  
Date: 5/30/2023    Actual Time: 2.50

Code	Description / Lot #	Standard Yield	Actual Yield	U/M	Standard Qty Used	Actual Qty Used	Unit Cost	Yield Cost	Total Cost
*** Finished Products ***									
14000-1	Hawaiian Grouper Fillet Fr	40.00	39.00	1.00					
	00000038	1.00	1.00						
	Finished Products Totals:	1.00	1.00						
	Yield	40.00%	37.14%						
*** Formatted Materials ***									
14001-1	Raw Materials								
	Hawaiian Grouper Whole Fish 50#CW Case								
	Total Raw Materials								
	Packaging Materials								
	Total Packaging Materials								
	Labor								
3	Butcher Cutting Labor								
	Total Labor								
	Overhead								
2	Plant Overhead Expense								
4	General Administration Expense								

Wednesday, February 15, 2023  
02:05 PM

**Canopy Demo Database**  
**Formula Cost Report**

Page: 1

Formula Code Product Code	Formula Description	Last Production			Current Estimated			Total Cost
		Quantity	U/M	Unit Cost	Date	Quantity	U/M	
<b>Category: 800 Bakery</b>								
086000-1	White Cake Mix 50# Bag							
	*** Primary Finished Product ***							
86000-1	White Cake Mix 50# Bag	.00			1.00	CS	27.14	27.14
		.00			.00			
	<b>Total Product Cost</b>							27.14
085000-1	Cranberry, Oatmeal, & Chocolate Cookies							
	*** Primary Finished Product ***							
85000-1	Cranberry, Oatmeal, & Chocolate Cookies 375EA/8# CS	.00			57.00	CS	7.2736	414.60
		.00			.00			
	<b>Total Product Cost</b>							414.60
010312-1	Tortilla 6.25" Corn 36ea/Bag/ 12Bag/Cs							
	*** Primary Finished Product ***							
					50.00	CS	10.9539	547.70
					600.00	BAG		547.70
								547.70

Wednesday, February 15, 2023  
02:08 PM

**Canopy Demo Database**  
**Production Sheets**

Page: 1

**Category: 400 Cheese**

Formula: 006000-1 American Cheese Loaf- 6-5# Each / Case    Production Date: \_\_\_\_\_  
Production Entry #: 1348

Code	Description	Quantity	U/M	Lot#
*** Finished Products ***				
6000-1	American Cheese Loaf- 6-5# Each / Case			
*** Materials ***				
<b>Raw Materials</b>				
600-1	Grinding Cheddar - 90#CW Case			
601-1	Swiss Cheese Trim - 50#CW Case			
<b>Other Materials</b>				
602-1	Butter Fat - 10# Drum			
603-1	Tripolyphosphate - 30# Drum			
6044-1	Sodium Bicarbonate - 50# Drum			
SUGARW-1	Sugar White - 4# Bag			
6071-1	Food Coloring - 800oz/50# Drum			
<b>Packaging Materials</b>				
BOX-1	Box 22" X 8" X 9" - 200ea/Case			

Wednesday, February 15, 2023  
02:12 PM

**Canopy Demo Database**  
**Formula Standard Yield Report**

Page: 2

Product Code	Description	Product Type	Primary	Standard Weight	Standard Raw Mat Weight	Standard Yield %
<b>Formula Category: Meat</b>						
<b>Formula: 9999 - Pork Bellies Hanging - Per Pound</b>						
9999-1	Pork Bellies Hanging Frozen - Per Pound	Finished Product	Yes	17,970.70	19,955.80	90.05%
<b>Formula: 11161 - Porterhouse Steaks 10/16oz 10#CW Case</b>						
11161-1	Porterhouse Steaks 10/16oz 10#CW Case	Finished Product	Yes	20.00	75.00	26.67%
2006-1	Beef Trimmings - Per Pound	By-Product	No	50.00	75.00	66.67%
<b>Formula: 11690 - Chicken Tender Clipped 18#CW Case</b>						
11690-1	Chicken Tender Clipped - 18#CW Case	Finished Product	Yes	2,360.00	2,376.00	99.33%
<b>Formula: 35400 - Wally's 75% 4/1 Fresh Ground Beef</b>						
35400-1	Wally's 75% 4/1 Fresh Ground Beef	Finished Product	Yes	2,000.00	2,099.00	95.28%
<b>Formula: 41074 - Chicken Philly Steak With Vegetables</b>						
41074-1	Chicken Philly Steak With Vegetables	Finished Product	Yes	2,258.00	2,281.80	98.96%
<b>Formula: 50200 - Pepperoni 14 Slices - 2/13#PC 25# Case</b>						
50200-1	Pepperoni 14 Slices - 2/13#PC 25# Case	Finished Product	Yes	1,000.00	1,503.14	66.53%
<b>Formula: 51270 - Roast Beef Top Medium Rare - 2/10#CW Case</b>						
51270-1	Roast Beef Medium Rare - 2/10#CW Case	Finished Product	Yes	5,000.00	5,499.05	90.92%
<b>Formula: 51300 - Chicken Apple Sausage - 50#CW Case</b>						
51300-1	Chicken Apple Sausage - 50#CW Case	Finished Product	Yes	300.00	320.65	93.56%
<b>Formula: 80000 - London Broil, Choice, 4/10#CW 40# Case</b>						
80000-1	London Broil, Choice, 4/10#CW 40# Case	Finished Product	Yes	5,109.60	9,881.82	51.71%
2006-1	Beef Trimmings - Per Pound	By-Product	No	2,403.00	9,881.82	24.32%

# Data Capture

## CANOPY OPTIONAL MODULE

### Wireless - Fast, Accurate, and Reduces Labor

The Data Capture module integrates industrial wireless hand held devices and Scale labeling stations together to facilitate the recording of receiving inventory, consuming raw material products in production, producing products, filling orders, locating products in the warehouse, and taking a physical inventory, etc.

As we think about what sets us apart from our competitors, many things come to mind – but the Data Capture module presents itself first. Aspen Systems has been the proven guide for its customers into the world of paperless and wireless communications through Radio Frequency (RF) devices. Being the leader offers our customers a cost effective paperless solution for receiving, filling, and shipping of orders, production, and physical inventories. Currently, a high percentage of Aspen's customer base incorporates our RF solution to improve speed, accuracy, and cost.

The training time and introduction of new personnel into your particular way of doing business can be slashed by as much as 80% when RF is used. Your cost of correcting errors (not to mention the undefined cost to your reputation) can be significantly reduced as well, since little (if any) manual input is done by the operator. Or perhaps the very significant cost and time of the Physical Inventory process is something you want to tackle. Your employees will point, shoot, and update inventory in real time.

Create an unlimited number of Production Lines in your facility for Data Capture. Use the software to Receive, Produce, Fill and Ship Orders, and perform Physical Inventories. Attach an unlimited number of devices to the process, such as scales and scanners, which sit at various spots on your production line. Our staff of expert hardware technicians can interface existing hardware if it meets acceptable standards.

## Highlights

- Set up line codes with configured scales, scanners, and material handlers
- Set up unlimited label formats for products
- Inquire and retrieve line data, such as
  - Product detail
  - Product totals
  - Date/time stamp
  - Made/used/deleted/transferred
- Print case, pallet, package, and multi case labels
- Use the Transaction Inquiry/Label Re-Print function to see every transaction on any production line
  - See detailed data about the transaction
  - Re-Print a label, if desired
- Generate manual labels as well as print and re-print pallet labels
- Use our testing functions for scales, scanners, and switches to
  - Easily communicate with the line
  - Verify that these devices are functioning properly
- Cross reference your vendor's products with your own products
- Import inventory, pallet IDs, and fill orders from batch hand-held devices
- Import physical inventory from batch hand-held devices, as well as warehouse transfer records
- Run a variety of Data Capture reports

# SELECTED FEATURES OF DATA CAPTURE

## Line Maintenance

The screenshot shows the 'Line Code Maintenance' window. The 'Code' field contains '8' and the 'Description' is 'Seafood Processing'. The 'Warehouse' is set to 'Phoenix' and the 'Assembler' is 'Chuck Nelson'. The 'Lot Hold' is 'Production Hold', 'Line Sequence' is '15', 'Override Tare' is '0.0000', and 'Batch #' is '588754'. The 'Def Lot Location' and 'Def Pallet Location' are empty. 'Reset Product' is set to 'Retain Last Product'. The 'Inv Adjustment' is empty. The 'Line Type' section has 'Production Finished Products' selected. The 'Default Product' is '14000-1' and the 'Production Entry' is '1351'. The window title is 'Line Code Maintenance - [Line Code Maintenance]' and the status bar shows 'Maintains Line Codes'.

One of the most important functions of Canopy's Data Capture is the set-up of your production lines, and tying devices to that line. Lines can be set for several "Types," which define the actual nature of the work that is being performed on those lines. Those current types include Receipts, Material Usage, Finished Product Production, Deletion of Inventory, Label Printing, Fill Orders, In-Transit Receipts, and Inventory Adjustments. Individual Scanners and Scale devices are configured on the "Communications" tab. Printers and label formats are assigned to lines in the Data Capture maintenance module.

## Barcode Format Maintenance

Where some other Data Capture products fail, Canopy succeeds. At Aspen Systems, one of our goals is to put as much power in the user's hands as possible. The DC module is designed to automatically read standard UCC128 compliant labels, but if a vendor does not conform to the standards, Barcode Format Maintenance can help. You won't have to call Customer Service or involve the Programming department for the simple task of reading a new Vendor's unique Barcode. This friendly maintenance screen will allow you to set up an unlimited number of Barcode Formats in the system, and define what each piece of the Barcode represents... without ever picking up the phone for help.

The screenshot shows the 'Barcode Format Code Maintenance' window. The 'Barcode Format Code' is 'Excel'. The 'Code' is '3', 'Description' is 'Excel', and 'Display' is 'Excel'. The 'Size' is '44', 'Decimal Digits (Wgt)' is '1', and 'Decimal Digits (Case)' is '0'. The 'Barcode Type' is 'Mfg Barcode' and the 'Manufacturer' is 'Excel'. The table below defines the format code positions:

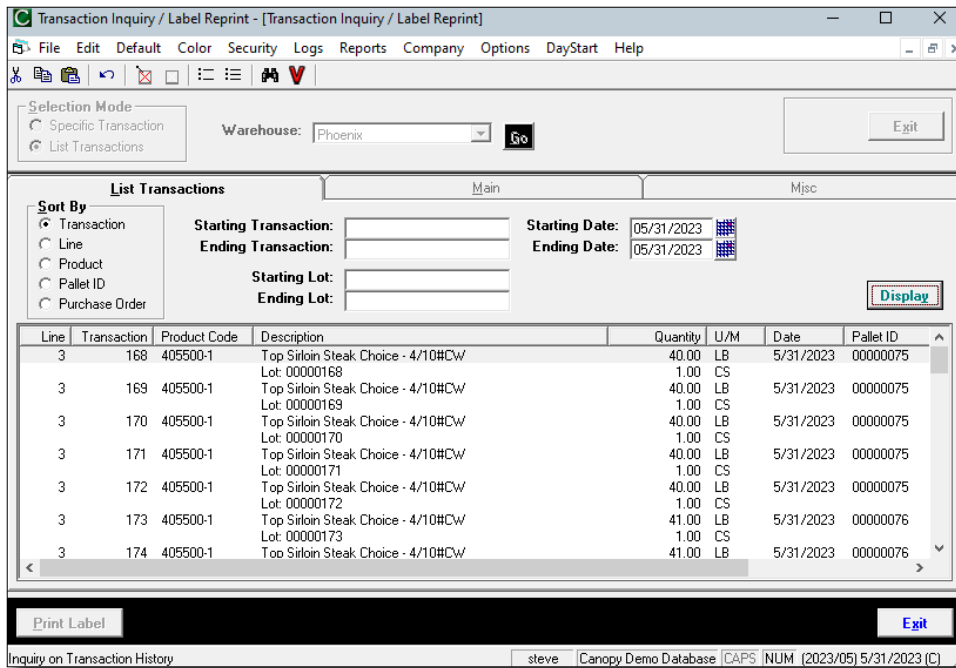
Format Code	Start Position	End Position	Format Code	Start Position	End Position
1: Other	1	2	6: Lot Number	35	44
2: Cross Reference or	3	15	7:		
3: Other	16	26	8:		
4: Weight	27	32	9:		
5: Order Number	33	34	10:		

The window title is 'Barcode Format Code Maintenance - [Barcode Format Code Maintenance]' and the status bar shows 'Barcode Format Code Maintenance'.

# SELECTED FEATURES OF DATA CAPTURE

## Transaction Inquiry/Label Reprint

Transaction Inquiry allows you to see every transaction which has passed through your Data Capture module. Reprinting a label which has been damaged or otherwise lost is as simple as selecting the item you need a new label for and depressing the print Label button. Simply double-click a particular line item to get more information about it, such as date and time label was first printed, Lot Numbers, Pallet IDs, and inventory quantities involved in the transaction. Since this data can accumulate in the system very quickly, we provide a method for you to purge transactions from your files at will, although the structure of a Windows-based application does not require you to do so.



# Scales & Labeling

## CANOPY OPTIONAL MODULE

### Traceability and Inventory Management

A critical element of controlling inventory occurs at the weigh/labeling scale station. Canopy offers a variety of scale station devices and controllers to manage weighing and recording inventory, printing labels, updating inventory, weighing and consuming raw materials, and filling orders and production entries.

Canopy's scale stations offer rugged industrial designs that operate directly on the production floor and can withstand daily wash-downs. The scale stations can be used with various configurations, including automatic weighing and label applicators, fixed mount, keyboard wedge, blue tooth scanners, and manual input from a keyboard or virtual keyboard on the touch screen. Communication with the host server can occur with wired or wireless connectivity.

All scale stations offer multi-languages and the ability for unlimited label formats while giving you the on-line ability to create and modify labels yourself. Print package, box, and pallet labels. Fixed weight labeling is offered with the ability to capture the give-away weights versus the actual printed weight. Establish acceptable weight ranges for products being weighed and notify the scale operator immediately if a box weight is outside the acceptable range, or automatically kick the box out of the production line. Create lot, serial, and batch numbers used in product traceability. Override tare weights when needed, and automatically assign boxes to a pallet ID. Security on the scale station can be defined for each scale operator.

## Highlights

- Fixed weight labeling that tracks give-away weight
- Controls both static and in-motion scales
- Ability to output weight in RS232 format
- Print package, box, and pallet labels
- Create lot, serial, and batch numbers for traceability
- Unlimited label formats
- Accepts manual input of weight
- Use any major brand of barcode printer
- Wired or wireless communication to the host server
- Re-print any label or easily void misprinted labels
- Assign boxes to a pallet automatically
- Runs with an operator or unattended
- Works with powered conveyors and assembly lines
- Provides pre-identification scanning and post-verification controls
- Option to display in multiple languages
- Setup security by scale operator
- Wash-down industrial configurations are available
- Automatically records operator, date, and time stamps for all inventory made
- Best practice barcode labeling including GS1-128, EAN, UPC, QR, and RFID

# SELECTED FEATURES OF SCALES & LABELING

Monday, February 20, 2023 08:41 AM

Canopy Demo Database  
**Give Away Weight Report**

Page: 1

Parameter Name	Report Parameter Setting
Warehouse	Phoenix
Date	05/01/2023 to 05/31/2023
Product Cost Code	Accounting Cost

**Line Code: 3 Production**

**Product: 302000-1 Lobster Australian Fz - 70/5-6oz 25# Cs**

LotCode	Date	Scale Operator	Label Weight	U/M	Scale Weight	Tare Weight	Net Weight	Give Away Weight	Unit Cost	Give Away Amount
000300001013	5/18/2023	steve	25.00	LB	26.70	1.50	25.20	0.20	\$18.0000	\$3.60
000300001014	5/18/2023	steve	25.00	LB	26.90	1.50	25.40	0.40	\$18.0000	\$7.20
000300001015	5/18/2023	steve	25.00	LB	26.60	1.50	25.10	0.10	\$18.0000	\$1.80
					80.20		75.70	0.70		\$12.60

**Product: 307100-1 Shrimp P&D Frozen - 130-200ct Lb**

LotCode	Date	Scale Operator	Label Weight	U/M	Scale Weight	Tare Weight	Net Weight	Give Away Weight	Unit Cost	Give Away Amount
000300001016	5/16/2023	steve	30.00	LB	31.70	1.50	30.20	0.20	\$3.6500	\$73
000300001017	5/16/2023	steve	30.00	LB	31.60	1.50	30.10	0.10	\$3.6500	\$37
000300001018	5/16/2023	steve	30.00	LB	31.80	1.50	30.30	0.30	\$3.6500	\$1.10
					95.10		90.60	0.60		\$2.19

**Product: 505740-1 Veal Cube Steak Cutlet - 40/4oz Case**

LotCode	Date	Scale Operator	Label Weight	U/M	Scale Weight	Tare Weight	Net Weight	Give Away Weight	Unit Cost	Give Away Amount
000300001004	5/25/2023	steve	10.00	LB	10.75	0.50	10.25	0.25	\$2.5700	\$64
000300001005	5/25/2023	steve	10.00	LB	10.60	0.50	10.10	0.10	\$2.5700	\$26
000300001006	5/25/2023	steve	10.00	LB	10.80	0.50	10.30	0.30	\$2.5700	\$77
					32.15		30.65	0.65		\$1.67

## Variance Reporting

Many reports are available in several formats from the Scaling System, like this Give Away Weight Report that shows not only what went into inventory, but also the actual scale weight and variance cost. Minimum/maximum weight ranges can be set up to restrict variance allowance.

## Server Based TI Scale Stations

Canopy's server based Terminal Input (TI) scale stations run as a session on the host server. Three operating modes are available to the operator. The primary Terminal Input (TI) mode is used to weigh and label finished goods and also has the ability to fill products on a sales order and/or receive inventory against a purchase order at the scale. The Production TI mode is used for recording WIP inventory, finished products, by-products, or yield points against a Production Entry from Canopy's Production module. The Terminal Usage mode provides the ability to control a per-batch operation and record material product usage against a Production Entry.



# SELECTED FEATURES OF SCALES & LABELING

## Stand Alone Scale Stations

Canopy's Stand Alone Scale Station may run independent of the host system when needed. This provides redundancy in the event of a power outage, a server failure, or communication line problems. If any of these events occur, the scale station will continue to weigh products, print labels, and record production. When the host system is back on-line, all transactions will be updated. Other features include the ability to print customer or product label overrides, generate a pallet manifest automatically when a pallet is complete, record scale weight testing accuracy for compliance, and print numerous reports directly on each scale station. Product recognition is enhanced with digital display of product pictures.



## Installation Examples

Canopy's Scale Stations are able to handle most any scale from a simple static scale printing box labels, to an in-motion scale doing sorting of finished products to different lines for palletizing.



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